



Leicester  
City Council

### **LICENSING (HEARINGS) SUB-COMMITTEE**

**DATE: TUESDAY, 24 AUGUST 2021**

**TIME: 10:00 am**

**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ**

### **Members of the Sub-Committee**

Councillors Byrne, Cank, and Singh-Johal

Members of the Sub-Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

**Officer contact:** Jacob Mann  
Democratic Support, Leicester City Council  
City Hall, 115 Charles Street, Leicester, LE1 1FZ  
Tel: 0116 454 5843  
email: [Jacob.Mann@leicester.gov.uk](mailto:Jacob.Mann@leicester.gov.uk)

## **Information for members of the public.**

### **Attending meetings and access to information**

You have the right to attend formal meetings such as full Council, committee meetings, and Scrutiny Commissions and see copies of agendas and minutes.

However, on occasion, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), or by contacting us using the details below.

To hold this meeting in as Covid-safe a way as possible, all attendees are asked to follow current Government guidance and:

- maintain distancing while entering and leaving the room/building;
- remain seated and maintain distancing between seats during the meeting;
- wear face coverings throughout the meeting unless speaking or exempt;
- make use of the hand sanitiser available;
- when moving about the building to follow signs about traffic flows, lift capacities etc;
- comply with Test and Trace requirements by scanning the QR code at the entrance to the building and/or giving their name and contact details at reception prior to the meeting;
- if you are displaying Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting, please stay at home, and get a PCR test.

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- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### **Further information**

If you have any queries about any of the above or the business to be discussed, please contact Jacob Mann, Democratic Support on **(0116) 454 5843** or email [Jacob.mann@leicester.gov.uk](mailto:Jacob.mann@leicester.gov.uk).

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

# LEICESTER CITY COUNCIL LICENSING SUB-COMMITTEE PROCEDURAL GUIDE

## INTRODUCTORY PHASE

**The meeting will be held in public unless stated otherwise in the report.**

Present at the hearing will be Members of the Licensing Sub-Committee (minimum 3 Members), Officers from the Licensing Authority, a Legal Adviser to the Sub-Committee, an Officer from Democratic Services.

1. Participants at the meeting will introduce themselves as follows:
  - a. Members and Officers
  - b. Statutory Consultees (if any)
  - c. The Applicant and any representatives
  - d. Persons who have made representations
2. The Chair will check that the Applicant has received a copy of the Officer report.

## INFORMATION GATHERING

**(\*Please Note – for the purposes of a hearing to determine an application in a Cumulative Impact Zone (CIZ), the Applicant will present their case first)**

3. The Licensing Officer presents the report (previously circulated)

Questions (for clarification purposes only):  
Members  
Statutory Consultees (if any)  
Persons who have made representations  
Applicant and Representative(s)
4. Depending on the nature of the report, Statutory Consultees present their comments.

Questions (for clarification purposes only):  
Members  
Officers  
Persons who have made representations  
Applicant and Representative(s)
5. Persons who have made representations

Questions (for clarification purposes only):  
Members  
Officers  
Statutory Consultees (is any)  
Applicant and Representative(s)

6. \*Applicant's Case

Questions (for clarification purposes only):

Members

Officers

Statutory Consultees

Persons who have made representations

7. Summing up in the following order

Officers

Statutory Consultees

Persons who have made representations

\*Applicant and Representative(s)

8. The Legal Adviser to the Sub-Committee to advise the Sub-Committee in the presence of the Applicant, Representatives, Officers, Statutory Consultees, and persons who have made representations on relevant issues the Members need to be aware of when they come to make their decision.

**DECISION MAKING**

9. Apart from the Sub-Committee Members and the Democratic Support Officer everyone will be asked to withdraw from the meeting The Legal Adviser to the Sub-Committee may be called back to the meeting to advise on the wording of the decision the Sub-Committee Members will have made during private deliberation.

10. The Applicant will be advised that the decision made by the Sub-Committee will be made public within 5 working days of the meeting.

## **PUBLIC SESSION**

### **AGENDA**

#### **FIRE / EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

- 1. APPOINTMENT OF CHAIR**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

- 4. MINUTES OF PREVIOUS MEETING** **Appendix A**

The Minutes of the meetings of the Licensing (Hearings) Sub-Committee held 25 June 2021 and 23 July 2021 are attached and Members are asked to confirm them as a correct record.

- 5. APPLICATION FOR A NEW PREMISES LICENCE WITHIN A CUMULATIVE IMPACT ZONE, AURA, 33-37 BELVOIR STREET, LEICESTER, LE1 6SL** **Appendix B**

The Director of Neighbourhood and Environmental Services submits a report on an application for a new Premises Licence within a cumulative impact zone for Aura, 33-37 Belvoir Street, Leicester, LE1 6SL.

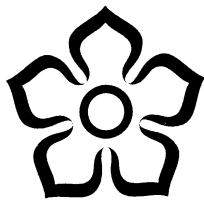
- 6. APPLICATION FOR A REVIEW OF AN EXISTING PREMISES LICENCE, NATTERJACKS, 52A BRAUNSTONE GATE, LEICESTER, LE3 5LG** **Appendix C**

The Director of Neighbourhood and Environmental Services submits a report on an application for a review of an existing Premises Licence for Natterjacks, 52A Braunstone Gate, Leicester, LE3 5LG.

- 7. APPLICATION FOR A NEW PREMISES LICENCE, PRIDE, VICTORIA PARK** **Appendix D**

The Director of Neighbourhood and Environmental Services submits a report on an application for a new Premises Licence for Pride, Victoria Park, Leicester.

- 8. ANY OTHER URGENT BUSINESS**



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# Appendix A

## Minutes of the Meeting of the LICENSING (HEARINGS) SUB-COMMITTEE

Held: FRIDAY, 25 JUNE 2021 at 10:00 am

### P R E S E N T:

Councillor Cank (Chair)

Councillor Gee

Councillor Westley

\* \* \* \* \*

#### **1. APPOINTMENT OF CHAIR**

Councillor Cank was elected as Chair for the meeting.

#### **2. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

#### **3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **4. MINUTES OF PREVIOUS MEETING**

RESOLVED:

That the minutes of the Licensing Hearings held 26, 27, 30 April and 5 May 2021 be confirmed as a correct record.

#### **5. APPLICATION FOR A NEW PREMISES LICENCE CHAIWALA, 2-16 LOUGHBOROUGH ROAD, LEICESTER LE4 5LD**

The Chair led on introductions and confirmed with the Sub-Committee that reports for the meeting had been read.

The Director of Neighbourhood and Environmental Services submitted a report on an application for a new Premises Licence for Chaiwala, 2-16 Loughborough Road, Leicester, LE4 5LD.

Representatives on behalf of the applicant, Mr Muhammed Ibrahim and Mr Nil Naik attended the hearing together with solicitor, Mr Walaiti Rathroe. Also present was the Licensing Team Manager (Policy and Applications), Councillors Nita Solanki and Padmini Chamund (on behalf of the objectors), and the Legal Adviser to the Sub-Committee. The objector did not attend the hearing

The Licensing Team Manager presented the report and outlined details of the application. It was noted that an objection to the application had been received on 10 May 2021 which necessitated the application being considered by the Sub-Committee.

Councillors Solanki and Chamund addressed the Sub-Committee on behalf of the objector and answered questions from the Sub-Committee, the Applicant and his legal representative. They expressed concern that extended hours for the premises would further add to litter, noise, and traffic issues in the area.

Mr Rathore and representatives for the applicants were given the opportunity to put forward their case, address the concerns raised by the objector and answer questions from Members and Officers.

All parties were given the opportunity to sum up their positions and make any final comments.

The Sub-Committee received legal advice from the Legal Adviser to the Sub-Committee in the presence of all those present.

In reaching their decision, Members felt they should deliberate in private on the basis that this was in the public interest, and as such outweighed the public interest of their deliberation taking place with the parties represented present.

The Chair announced that the decision and reasons made during private deliberation would be publicly announced in writing within five working days. The Chair informed the meeting the Legal Adviser to the Sub-Committee would be called back to give advice on the wording of the decision.

The Chair then asked all but Members of the Sub-Committee and Democratic Support Officers to leave the meeting. The Sub-Committee then deliberated in private to consider their decision

The Sub-Committee recalled the Legal Adviser to the Sub-Committee to give advice on the wording of the decision.

**RESOLVED:**

That the application for a new Premises Licence for Chaiiwala, 2-16 Loughborough Road, LE4 5LD be GRANTED subject to conditions.

In reaching their decision, Members carefully considered the committee report presented by the Licensing Officer, all representations submitted on behalf of

the applicant, the representations by Councillors on behalf of a resident and the legal advice given during the hearing.

The Sub-Committee had been asked to determine an application for a new Premises Licence for 2-16 Loughborough Road. When considering the application, the licensing objectives were of paramount concern. The Sub-Committee considered the application on its own merits and in accordance with the licensing authority's Statement of Licensing Policy and guidance issued under S.182 of the Licensing Act 2003.

The application has been made by Melton Road Foods Limited trading as Chaiiwala in accordance with Section 17 of the Licensing Act 2003.

The licensable activities which were the subject of the application were set out in paragraph 5.2 of Licensing Officer's report to committee and related to the provision of late-night refreshment, Monday to Sunday between the hours of 11pm to 2am.

Councillors Solanki and Chamund appeared on behalf of the resident who had made the written representation and submitted a petition signed by 28 individuals. The resident did not attend the hearing.

Representatives on behalf of the applicants were present at the hearing accompanied by a solicitor.

The representations engaged the licensing objective relating to the Prevention of Public Nuisance and it was submitted that this objective would not be upheld if the licence application for late night refreshments was granted. On behalf of the resident, the Councillors stated that allowing the premises to provide late night refreshment until 2am would cause a nuisance to residents living nearby – the nuisance would include noise, pollution, and late-night traffic etc. It was also submitted that disposal of rubbish on to the street was already a problem and this would be made worse if the premises were allowed to open until late.

The Applicant's representative submitted that there were no direct complaints relating to the premises and the concerns expressed by the resident were speculation and not premises specific. It was further stated that there was no evidence of any wrongdoing by the premises and the Sub-Committee should take note of the fact that responsible authorities such the Police and Environmental Health had not objected to the application. The owner of the business stated that his business was community based and community focused and that there had been an offer of mediation which had not been taken by the resident who had objected to the application.. The owner further stated that sufficient bins had been provided and that any litter in the immediate area was cleared by staff throughout the day and prior to closing the premises.

The Sub-Committee took note of the fact that current planning permission prevented the premises from opening beyond 11pm. The restriction also applied to other food businesses in the immediate area. However, the Sub-Committee recognised that Planning and Licensing operated independently

and involved considerations of different, albeit related, matters.

The Sub-Committee fully considered the issues raised by the representations but having heard from the Applicant's representative and from the owner, the Sub-Committee were satisfied that the majority of the concerns expressed by and on behalf of the residents were beyond the immediate control of the premises, and the Sub-Committee, accepted the owner's assurance w that he would proactively address any concerns as they arose.

The Sub-Committee were content to grant the application but felt that in addition to the conditions offered in the operating schedule, the following condition should be added to prevent nuisance to residents beyond 11pm:

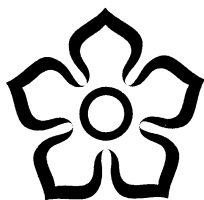
*1. No outdoor seating and tables to be allowed after 11pm*

The applicant would be informed of the right to appeal the decision for 21 days.

## **6. ANY OTHER URGENT BUSINESS**

There being no further business, the meeting closed at 11.55am.





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Minutes of the Meeting of the  
LICENSING (HEARINGS) SUB-COMMITTEE

Held: FRIDAY, 23 JULY 2021 at 10:00 am

P R E S E N T:

Councillor Pickering (Chair)

Councillor Fonseca

Councillor Westley

\* \* \* \* \*

**1. APPOINTMENT OF CHAIR**

Councillor Pickering was elected as Chair for the meeting.

**2. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. APPLICATION FOR A NEW PREMISES LICENCE: THE AUGUSTINE  
THEATRE, 35-49 POOL ROAD, LEICESTER, LE3 9GH**

The Director of Neighbourhood and Environmental Services submitted a report on an application for a new Premises Licence for the Augustine Theatre, 35-49 Pool Road, Leicester, LE3 9GH.

The applicant, Mr Karl Strickland, was present, The Licensing Team Manager (Policy and Applications), and Legal Adviser to the Sub-Committee were also present. The objector did not attend the hearing.

The Licensing Team Manager presented the report and outlined details of the application. It was noted that an objection to the application was received on 28 June 2021 which necessitated the application being considered by the Sub-Committee.

Mr Strickland was given the opportunity to put forward his case, address

concerns raised by the objector and answer questions from Members and Officers.

All parties present were then given the opportunity to sum up.

The Sub-Committee received legal advice from the Legal Adviser to the Sub-Committee in the presence of all those present.

In reaching their decision, Members felt they should deliberate in private on the basis that this was in the public interest, and as such outweighed the public interest of their deliberation taking place with the parties represented present.

The Chair announced that the decision and reasons made during private deliberation would be publicly announced in writing within five working days. The Chair informed the meeting the Legal Adviser to the Sub-Committee would be called back to give advice on the wording of the decision.

The Chair then asked all but Members of the Sub-Committee and Democratic Support Officers to disconnect from the meeting. The Sub-Committee then deliberated in private to consider their decision.

The Sub-Committee recalled the Legal Adviser to the Sub-Committee to give advice on the wording of the decision.

RESOLVED:

That the application for a new Premises Licence for the Augustine Theatre, 35-49 Pool Road, Leicester, LE3 9GH be GRANTED.

In reaching their decision, Members carefully considered the committee report presented by the Licensing Officer, all representations submitted on behalf of the applicant, the representations by a resident and the legal advice given during the hearing.

The Sub-Committee had been asked to determine an application for a new Premises Licence for 35-49 Pool Road. When considering this application, the licensing objectives were of paramount concern. The Sub-Committee Members considered the application on its own merits and in accordance with the licensing authority's statement of licensing policy and guidance issued under S.182 of the Licensing Act 2003.

Members were informed the application had been made by The Augustine Theatre Limited in accordance with Section 17 of the Licensing Act 2003. The licensable activities which were the subject of the application were set out in paragraph 5.2 of the Licensing Officer's report to Committee. Activities relating to plays and live music did not in the context of the application and the premises require licensing due to the activities taking place within permitted hours and the statutory set audience limit not being exceeded.

The resident who submitted the representation opposing the application did not attend however the Committee gave due consideration to the written

representation.

The residents' written representations engaged the licensing objective relating to the Prevention of Public Nuisance and it was submitted that this objective would not be upheld if the licence application was granted. Mr Strickland addressed each element of the residents' concerns and gave a detailed explanation of the management arrangements in place to resolve any issues that may arise. The arrangements included, for example, the fitting of double-glazed windows to control noise, marshaling by volunteers to stop parking issues, staggered release times, and use of noise meters to monitor sound levels.

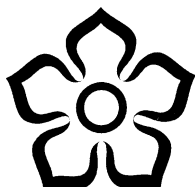
Having considered all of the representations in detail the Sub-Committee were content to grant the application.

The Sub-Committee fully considered the issues raised by the representations but having heard from the applicant's representative, the Sub-Committee were satisfied that all aspects of the resident's concerns had been addressed and the Sub-Committee were satisfied that the proactive management arrangements put in place by the applicant would ensure that the licensing objectives would be upheld.

## **5. ANY OTHER URGENT BUSINESS**

There being no other business, the meeting closed at 10.55am.





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WARDS AFFECTED  
CASTLE

# Appendix B

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:**  
Hearing under the Licensing Act 2003

**24 August 2021**

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**Application for a new premises licence within a Cumulative Impact Zone  
Aura, 33-37 Belvoir Street, Leicester, LE1 6SL**

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**Report of the Director of Neighbourhood and Environmental Services**

**1. Purpose of Report**

- 1.1. This report provides information for Members about an application made under the Licensing Act 2003, to assist them in determining the outcome of that application.

**2. Determination to be made**

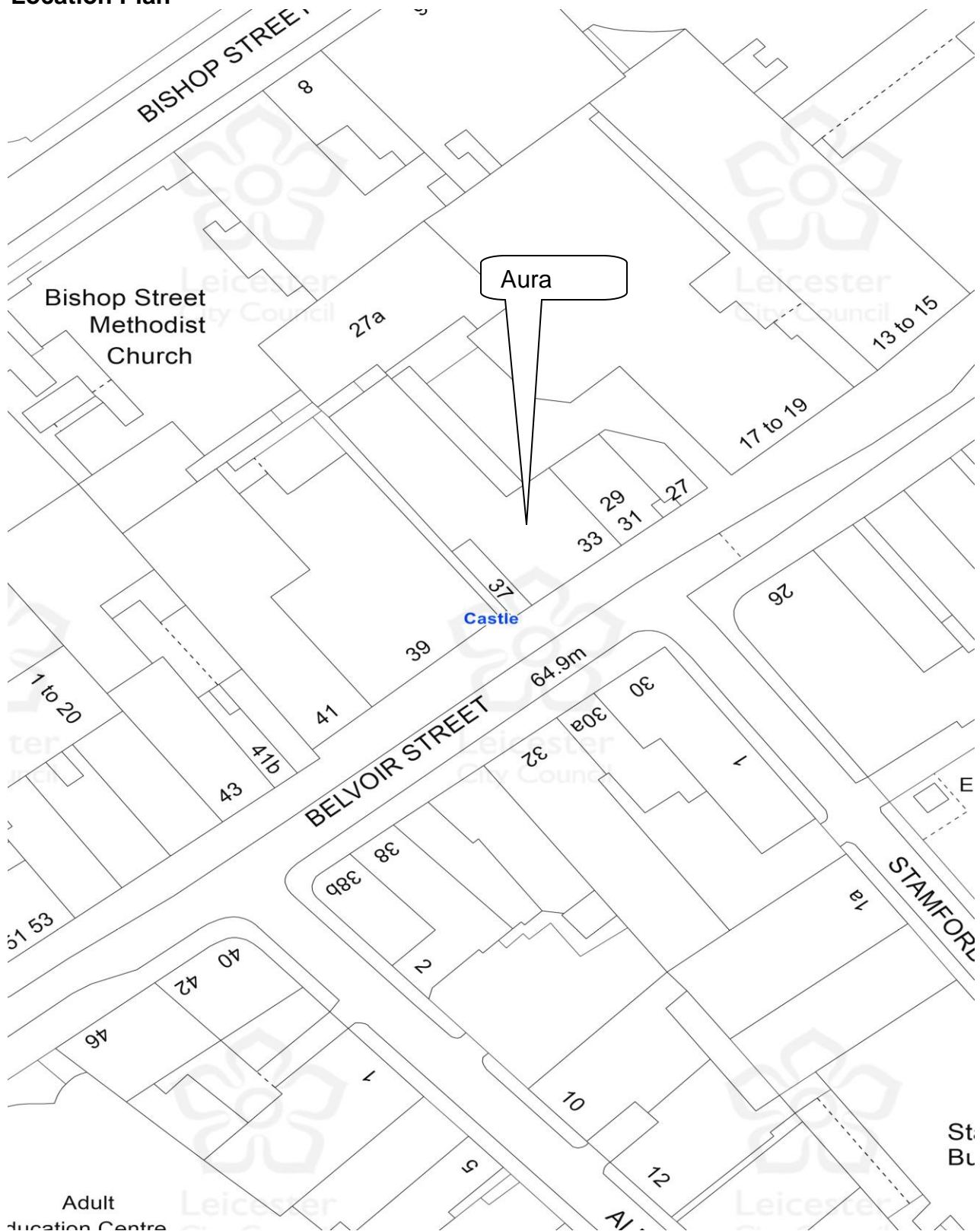
- 2.1. Having considered the application and representations, Members must consider whether to Grant the licence without modification
- Grant the licence subject to conditions
  - Exclude from the licence any of the licensable activities
  - Refuse to accept the proposed premises supervisor
  - Reject the application

**3. Summary**

- 3.1 This report outlines an application for a new premises licence for Aura, 33-37 Belvoir Street within the Belvoir Street area Cumulative Impact Zone and summarises the representations received. It also highlights the licensing objectives, the relevant parts of the guidance and regulations, and the pertinent sections of the Licensing Authority's Licensing Policy.

Continued.....

#### 4. Location Plan



## 5. Application

- 5.1 An application was received on 8 June 2021 from Olympus Developments Ltd for a new premises licence for Aura within the Belvoir Street area Cumulative Impact Zone. The applicant did originally apply for on and off sales for alcohol, however they amended their application to remove the off sales. A copy of the application is attached at Appendix A.
- 6.1 The application is as follows:

Licensable activity	Proposed Hours
Films Live Music Recorded Music Performance of Dance Entertainment similar to Live/Recorded Music or Dance Supply of Alcohol- On sales only Opening hours	Monday to Sunday 11.00 – 04.00
Late night refreshment	Monday to Sunday 23.00 – 04.00

- On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by 1 hour.
- Licensable activities will be extended from the end of the permitted hours on New Years Eve, to the start of permitted hours on New Years Day.

## 6. Steps to Promote the Licensing Objectives

- 6.1 The steps the applicant proposes to take to demonstrate that the premises will not add to the existing cumulative impact and promote the licensing objectives are set out in the operating schedule (see Section 18 of Appendix A).
- 6.2 In arriving at its decision on the application, the Licensing Authority's primary consideration must be the promotion of the licensing objectives.

## 7. Regulated Entertainment

- 7.1 The Live Music Act 2012 and the Legislative Reform (Entertainment Licensing) Order 2014 amended the Licensing Act 2003 in relation to the provision of regulated entertainment. Certain entertainment does not require a licence subject to audience limits, between 08.00 and 23.00 hours each day.
- 7.2 The above exemptions may affect the application under consideration because conditions may not be imposed at this stage to control live or recorded music that is unregulated. However, if problems do occur as a result of that entertainment then conditions may be imposed to control such music in the future after a formal review.

## **8. Representation**

- 8.1 A relevant representation was received on 17 June 2021 from the Noise Team, Leicester City Council. The representation relates to the prevention of public nuisance. The Noise Team are concerned that that this premises is unsuitable for use as a bar, due to flats being located directly above and that flats nearby will also experience a noise nuisance. A copy of the representation is attached at Appendix B1.
- 8.2 A relevant representation was received on 17 June 2021 from a local Councillor for Leicester City Council. The representation relates to the prevention of crime and disorder / and the prevention of public nuisance. The local Councillor is concerned that the terminal hour of 4am will cause issues to local residents. A copy of the representation is attached at Appendix B2.
- 8.3 A relevant representation was received on 6 July 2021 from Leicestershire Police. The representation relates to the prevention of crime and disorder, the prevention of public nuisance, public safety and the protection of children from harm.

Leicestershire Police are concerned that the proposed operating hours are likely to result in an increased risk of crime, disorder and anti-social behaviour regardless of the best intentions of the applicant. But even with reduced operating hours, other additional measures which are not included in the application would also be required in order to mitigate the risk. They also have concerns regarding the lack of outdoor space for the premises.

Leicestershire Police have now reached agreement with the applicant. A copy of the representation/agreement/conditions are attached at Appendix B3.

## **9. Conditions**

- 9.1 The conditions that are consistent with the operating schedule and the representation are attached at Appendix C.

## **10. Cumulative Impact**

- 10.1 In February 2011 Leicester City Council introduced a special policy on cumulative impact in the Belvoir Street area, which refers specifically to on and off licences. The licensing authority must have regard to the special policy. However, this does not change the fundamental way that licensing decisions are made. It is therefore open to the licensing authority to grant an application where it considers it is appropriate and where the applicant can demonstrate in the operating schedule that they would not be adding to the cumulative impact.

## **11. Statutory Guidance**

- 11.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under section 182 of the Licensing Act 2003. The parts of the guidance that are particularly relevant in this case are as follows:



<b>Section</b>	<b>Heading</b>
1.2 – 1.5	Licensing Objectives and aims
1.15 – 1.16	General Principles
1.17	Each application on its own merits
2.1 – 2.6	Crime & disorder
2.7 – 2.14	Public safety
2.15 – 2.21	Public nuisance
2.22 – 2.31	Protection of children from harm
3.12 – 3.20	Late night refreshment
8.41 – 8.49	Steps to promote the licensing objectives
9.11 – 9.12	Role of responsible authorities
9.31 – 9.41	Hearings
9.42 – 9.44	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions
10.10	Proportionality
10.13 - 10.15	Hours of trading
10.25 – 10.66	Mandatory conditions in relation to the supply of alcohol
13.10 – 13.11	Giving reasons for decisions
14.20 – 14.23	What is cumulative impact?
14.39 – 14.43	Effect of special policies
14.44 – 14.46	Limitations on special policies relating to cumulative impact
14.47 – 14.48	Other mechanisms for controlling cumulative impact
14.51 – 14.52	Licensing Hours
16.1 – 16.69	Regulated entertainment

## **12. Statement of Licensing Policy**

- 12.1 The relevant parts of the Licensing Authority's Statement of Licensing Policy are as follows:

<b>Section</b>	<b>Heading</b>
2	Fundamental Principles
3	Cumulative Impact
4	Policy on Cumulative Impact
5	Licensing Hours
7	Prevention of Crime and Disorder
8	Public Safety
9	Prevention of Public Nuisance
10	Protection of Children from Harm
11.4 – 11.5	Planning
12	Duplication
13	Standardised conditions
17	Live Music, Dancing, Theatre, Circuses and Street Arts

### 13. Points for Clarification

- 13.1 The applicant and the parties making the representations have been asked to clarify certain points at the hearing, as follows:

*By the applicant*

1. Whether the applicant considers that the concerns outlined in the representations are valid, and if not why not?
2. In the light of the representations made, does the applicant wish to propose any additional steps for the promotion of the licensing objectives?

*By the parties making the representations*

1. Whether they have any additional information to support the representation they have made?
2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives?

### 14. Other Implications

OTHER IMPLICATIONS	YES/ NO	Paragraph/References Within Supporting information
Equal Opportunities	No	
Policy	Yes	The premises is within a cumulative impact area
Sustainable and Environmental	No	
Crime and Disorder		Paragraph 8 relates to crime and disorder
Human Rights Act	No	
Elderly/People on Low Income	No	
Corporate Parenting	No	
Health Inequalities Impact	No	

### 15. Background Papers – Local Government Act 1972

- a. None.

### 16. Consultations

- a. As this application was received electronically, the Licensing Authority was required to consult with the relevant responsible authorities as set out in the Licensing Act 2003.

17. **Report Author**  
Lynsay Coupe  
Licensing Officer  
0116 454 3065  
Lynsay.coupe@leicester.gov.uk

<b>APPENDIX</b>	<b>CONTENT</b>
A	Application
B	Representations
C	Conditions consistent with application and representation/agreement from Leicestershire Police
D	Extra information from applicant





**Leicester**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)  
 Telephone: +44 116 454 3040

\* required information

### Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader  
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is the applicant's business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

*Continued from previous page...*

Applicant's position in the business

Home country

United Kingdom

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

12

Street

Conqueror Court

District

City or town

Sittingbourne

County or administrative area

Kent

Postcode

ME10 5BH

Country

United Kingdom

**Agent Details**

\* First name

Woods Whur 2014 Limited

\* Family name

\* E-mail

Paddy@woodswhur.co.uk

Main telephone number

0113 234 3055

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ An agent that is a business or organisation, including a sole trader

☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?

☒ Yes

☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

08973858

Business name

Woods Whur 2014 Limited

If your business is registered, use its registered name.

VAT number

GB

187289453

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address    ☐ OS map reference    ☐ Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

**Confirm The Following**

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

Olympus Developments Limited

**Details**

Registered number (where applicable)

09026313

Description of applicant (for example partnership, company, unincorporated association etc)



*Continued from previous page...*

Private Limited Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /

\* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Daytime restaurant and late night cocktail bar.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

## Section 6 of 21

### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes

☒ No

## Section 7 of 21

### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☒ Yes

☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

##### THURSDAY

Start

End

Start

End

##### FRIDAY

Start

End

Start

End

##### SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

*Continued from previous page...*

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by one hour.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

#### Section 8 of 21

##### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes

☒ No

#### Section 9 of 21

##### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

#### Section 10 of 21

##### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Continued from previous page...

### Standard Days And Timings

#### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

#### TUESDAY

Start

End

Start

End

#### WEDNESDAY

Start

End

Start

End

#### THURSDAY

Start

End

Start

End

#### FRIDAY

Start

End

Start

End

#### SATURDAY

Start

End

Start

End

#### SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by one hour.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

## Section 11 of 21

### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes

☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

##### THURSDAY

Start

End

Start

End

##### FRIDAY

Start

End

Start

End

##### SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start 11:00

End 04:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by one hour.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

## Section 12 of 21

### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☒ Yes

☐ No

#### Standard Days And Timings

MONDAY

Start 11:00

End 04:00

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start 11:00

End 04:00

Start

End

Continued from previous page...

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by one hour.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Continued from previous page...

### Section 13 of 21

#### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes

☐ No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

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End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided



*Continued from previous page...*

Will this entertainment take place indoors or outdoors or both?

☒ Indoors      ☐ Outdoors      ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by one hour.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

#### Section 14 of 21

#### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☒ Yes      ☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

*Continued from previous page...*

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by one hour.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

**Section 15 of 21**

Continued from previous page...

## SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

### Standard Days And Timings

#### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

#### TUESDAY

Start

End

Start

End

#### WEDNESDAY

Start

End

Start

End

#### THURSDAY

Start

End

Start

End

#### FRIDAY

Start

End

Start

End

#### SATURDAY

Start

End

Start

End

#### SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, licensable activities (open hours) will be extended by one hour.

*Continued from previous page...*

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Licensable activities will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Jordan

Family name

Singh Jivanda

Date of birth

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number  
(if known)

20/03085/MLPE01

Issuing licensing authority  
(if known)

Medway Council

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent  
form (if known)

*Continued from previous page...*

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

#### Section 16 of 21

##### ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

#### Section 17 of 21

##### HOURS PREMISES ARE OPEN TO THE PUBLIC

###### Standard Days And Timings

###### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

###### TUESDAY

Start

End

Start

End

###### WEDNESDAY

Start

End

Start

End

###### THURSDAY

Start

End

Start

End

###### FRIDAY

Start

End

Start

End

###### SATURDAY

Start

End

Start

End

*Continued from previous page...*

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

On the commencement of British Summertime and on that day only, opening hours will be extended by one hour.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Opening hours will be extended from the end of the permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Please see b), c), d) and e) below.

b) The prevention of crime and disorder

1. Good order and decent behaviour shall be maintained at all times the premises are open. No disorderly conduct, nor any performance of whatever nature which is offensive or obscene, shall be permitted.

2. Arrangements shall be made to ensure that the person in charge of the premises is aware of the number of persons present on the premises at any one time and shall ensure such information is available to any Authorised Officer or any constable on request. The maximum number of permitted persons shall not be exceeded.

3. The licensee shall ensure that a logbook is kept in which there shall be recorded details of all tests, examinations, electrical or other maintenance work and fire drill instructions. The logbook shall be readily available for inspection by an Authorised Officer at all times the premises are open.

4. A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.

5. The CCTV system will contain the correct time and date stamp information.

6. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will

*Continued from previous page...*

be of good quality.

7. The data controller, under the Data Protection Act 1998, who is responsible for any CCTV images caught on cameras on the premises will, on the lawful request of an authorised officer of a Responsible Authority (under the Licensing Act 2003), be downloaded immediately, or where this is not possible, as soon as reasonably practicable, and supplied to the requesting officer. Where the CCTV images are not supplied at the time of the request being made the data controller will ensure that it is secured to prevent any overwriting.

8. A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.

9. The Supervisors register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced or inspection on request to an authorised officer.

10. The minimum number of door supervisors for the premises will be risk assessed in conjunction with the police and sufficient number of door supervisors will be present at all times.

11. The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.

12. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).

13. The Daily Record Register will be retained on the premises for a period of 12 months from the date of the last entry.

14. Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.

15. The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises.

16. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.

17. The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.

18. A policy for searching patrons at the entrance to the premises will be adopted and prominently displayed on the premises.

19. Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.

20. The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.

#### c) Public safety

21. The Licensee shall ensure that suitable first aid equipment and sufficient trained and experienced first aid or medical personnel are provided to the satisfaction of the Licensing Authority, and an accident book provided.

*Continued from previous page...*

22. The licensee shall ensure that the toilet and washing facilities as approved by the Licensing Authority at the time the licence is issued are maintained in good order and repair, properly cleansed, ventilated, adequately lit and provided with toilet paper, soap and water, and means for drying hands.

23. The licensee shall ensure that the electrical installation/supply at the premises is properly maintained and used in a safe manner, properly fitted with fuses or other protective devices of the correct size or specification for the circuits concerned. The installation shall be maintained in accordance with the requirements of the current edition of the Institute of Electrical Engineers' Regulations. No temporary adapters or other such devices shall be used without the consent of the Licensing Authority.

24. No rubbish, waste paper or other combustible material (not required to be kept at the venue) shall be deposited or allowed to accumulate in any part of the premises. All other parts of the premises, including yards and adjacent land under the control of the licensee, shall be kept clean and tidy at all times.

25. Refuse shall be removed from the premises at the conclusion of each entertainment.

**d) The prevention of public nuisance**

26. Noise emitted from the premises shall not cause a nuisance to nearby occupiers or residents of any other premises. Any form of amplification shall be controlled so as to prevent nuisance or any danger to health.

27. The licensee shall ensure that any advertisements for public entertainments at the premises which are displayed contrary to the Town and Country Planning (Control of Advertisements) Regulations 1992 shall be removed by the licensee within 48 hours of being notified by the Leicester City Council of places where such advertisements are displayed, being places in respect of which the Leicester City Council has lawful authority to grant the licensee (or his agents) permission to enter thereon for the purpose aforesaid.

28. Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.

29. There will be no external loudspeakers.

30. The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.

**e) The protection of children from harm**

31. The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.

32. No one under the age of 18 will be permitted in the premises after 22:00 hours.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**



*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### **Section 20 of 21**

#### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
  - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
  - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Fees are dependent on the business rate band of the premises. Further information is provided at the link below: <https://www.leicester.gov.uk/business/licences-and-permits/entertainment-food-and-drink-licensing/alcohol-entertainment-and-late-night-refreshment/policy-and-guidance/>

\* Fee amount (£)

315.00

### DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

Woods Whur 2014 Limited

\* Capacity

Solicitors for the Applicant

\* Date

08 / 06 / 2021  
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/leicester/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.



Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	TON001-2-0
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

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Next >

in relation to the application for

Grant of a Premises Licence

by Olympus Developments Limited

relating to premises licence

for Aura, 33-<sup>37</sup> Belvoir Street, Leicester, LE1 6SL

and any premises licence to be granted or varied in respect of this application made by  
Olympus Developments Limited

concerning the supply of alcohol at

Aura, 33-<sup>37</sup> Belvoir Street, Leicester, LE1 6SL

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend  
to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

20/03085/MLPE01

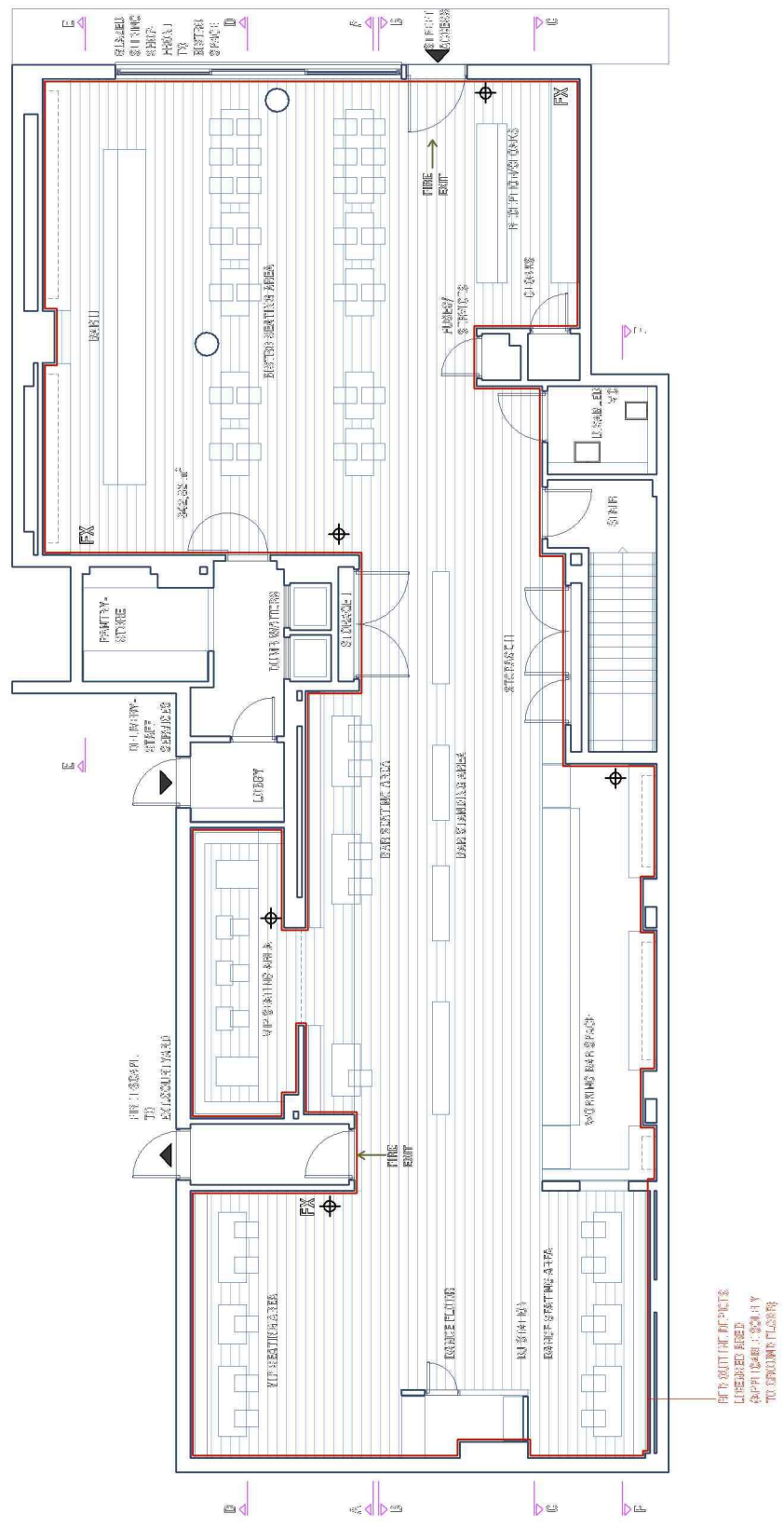
Personal licence issuing authority

Medway Council

Signed .....  .....

Name (please print) ...JORDAN SINGH JIVANDA

Dated ...25/02/2021.....

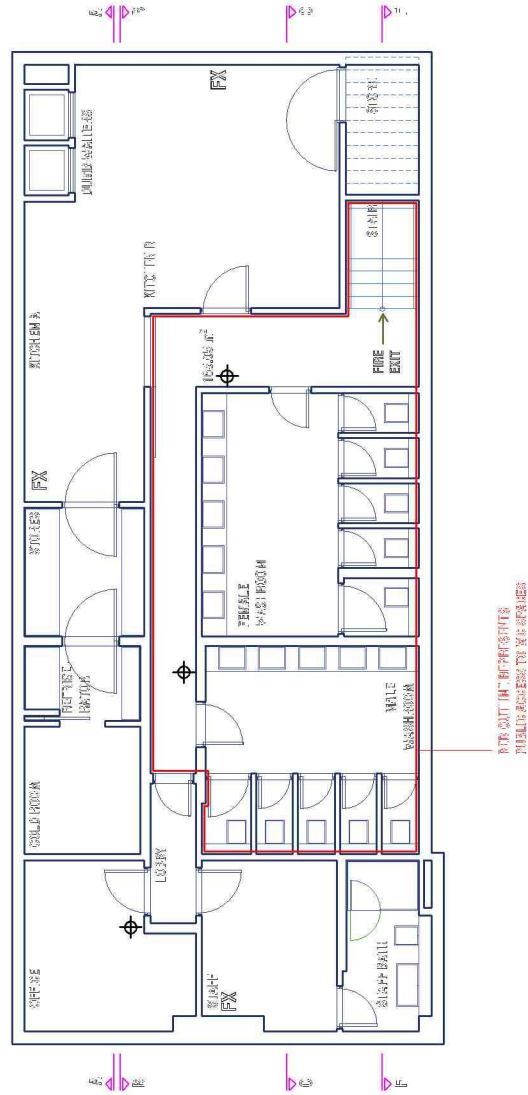


LICENSE.02.00  
No. 5, SE-37 BELVOIR STREET, LEICESTER LE1 6SL  
PROPOSAL FOR A BAR AND RESTAURANT WITH ASSOCIATED OFFICE SPACE  
GROUND FLOOR PLAN  
scale 1:100 @ A3  
MARCH 2021

architecture  
sustainability  
design  
landscape











## Licensing Act 2003 - Representation in respect of Premises Licence

Details of person or body making representation	
Your Name:	Neil Cooper
Your Address:	Environmental Health Officer Noise and Pollution Control Leicester City Council Phoenix House 1 King Street Leicester LE1 6RN

Details of premises representation is about	
Name of Premises:	Aura
Address of premises:	33-37 Belvoir Street Leicester LE1 6SL
Application No. (if known)	

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	<input type="checkbox"/> No
Public Safety	<input type="checkbox"/> No
Prevention of public nuisance	<input type="checkbox"/> Yes
Protection of children from harm	<input type="checkbox"/> No

Please summarise your concerns about this application:
<p>The sound insulation scheme between the premises and flats above is not sufficiently robust to adequately mitigate noise, in particular live and amplified music after 2300, which is likely to cause a statutory nuisance to occupiers of flats above. The operation of the busy bar will result in noise breakout through the front doors, which is likely to cause a noise nuisance to occupants of flats opposite the premises.</p>

**Please give further details of why you believe this application will have an adverse effect on the licensing objectives**

The premise is located directly below flats.

This premises has previous operated as a restaurant and then as a bar for several years, during which time recurring noise nuisances were witnessed from music in the bar.

Despite the installation of a noise limiter, which the management of the premises assured the Noise Team was set whenever music was played, noise nuisances continued to be witnessed, both in flats above the premises and flats opposite as a result of breakout through open front doors.

Although some noise issues resulted from poor management at that time, I have concerns that the sound insulation between the premises and flats above is inadequate to mitigate music played at a level that is likely in a city centre bar/restaurant. A noise limiter set at a level to prevent a noise nuisance is likely to require that music is played at a volume that is effectively background music. The insulation scheme between the premises and flats above was installed at a time when the premises operated as a restaurant, and was no doubt designed taking account of noise levels in a restaurant, rather than a bar, i.e. background music.

If live or amplified music is included on any licence granted, as applied for until 0400, it is likely that this will result in a noise nuisance to occupiers of flats above.

The experience of the Noise and Pollution Team when the bar has previously been operated is that this premises is unsuitable for use as a bar due to flats being located directly above, with a sound insulation scheme that is inadequate to mitigate noise levels from a bar.

With regard to noise breakout through the front doors, our experience when the bar was operating previously was that, thanks to customers arriving and leaving constantly on a busy night, keeping doors closed was not practical, and consequently that noise breakout was inevitable if the internal noise level is at a volume typical of a city centre bar.

I therefore recommend that this application, as submitted, be refused.

## **Lynsay Coupe**

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**From:** PATRICK KITTERICK [REDACTED]  
**Sent:** 17 June 2021 13:10  
**To:** Lynsay Coupe  
**Cc:** Licensing; Cllr Danny Myers; Cllr Deborah Sangster;  
[REDACTED]  
**Subject:** RE: FW: Weekly licensing report 6-13 June 2021

Lynsay,

In relation to Aura at 33-37 Belvoir Street, in terms of the history of these premises in relation to Public Nuisance and Crime and Disorder I have deep concerns about this application and would like it to be referred to the Licensing Committee for consideration as a terminal hour of 4am is not acceptable from the point of view of city centre residents.

Thanks,

Patrick Kitterick





Appendix B3

## **Leicestershire Police**

### **Licensing Act 2003**

#### **Representation in respect of a new premises licence application**

<b>Details of person or body making representation</b>	
Your Name:	Police Constable Jefferson Pritchard
Your Address:	Mansfield House, 74 Belgrave Gate, Leicester LE1 3GG

<b>Details of premises representation is about</b>	
Name of Premises:	Aura
Address of premises:	33-37 Belvoir Street Leicester LE1 6SL
Application No. (if known)	

<b>Please tick one or more of the licensing objectives that your representation relates to:</b>	
Prevention of crime and disorder	X
Public Safety	X
Prevention of public nuisance	X
Protection of children from harm	X

<b>Please summarise your concerns about this application:</b>
<p>I write in my capacity as Leicester City Centre's alcohol licensing officer for Leicestershire Police, with delegated authority given by the Chief Constable.</p> <p>The current application if granted would undermine all four of the licensing objectives as per the Licensing Act 2003.</p> <p>My representation to this new premises licence application is based upon the licensing objectives.</p> <p>The premises is a former licensed premises known as Grapevine which was subject to licensing review in 2015. Since the revocation the premises has remained vacant.</p>

The premises is located within the “Belvoir Street Area” cumulative impact area as referred to within Leicester City Council’s statement of licensing policy.

The premises is located within the heart of the city centre and within a busy night time economy area. Belvoir Street links other busy night time economy areas of Granby Street, Market Street and King Street. Revellers often influence of alcohol move around the city via Belvoir Street.

Twenty other “active” licensed premises are located on Belvoir Street alone. Of these twenty, five of these premises are especially busy in the night time economy. All of five premises supply alcohol and operate daily until the early hours of the morning.

Another nearby premises was also subject of a licensing review in 2019, resulting in revocation in early 2020. This re-iterates the fact that the area is of particular concern to Leicestershire Police and is challenging area to police in the night time economy given that customers are under the influence of alcohol.

Given the high concentration of licensed premises within a small geographical area has resulted in higher than average number of incidents of crime, disorder and anti-social behaviour compared to other parts of the city centre.

Despite the above concerns, Leicestershire Police acknowledges that every application will be based on its own merits.

The premise is located upon the ground floor and consists of a basement area. There are a number of residential flats directly above the premises. Given the proximity of these flats significantly increases the risk of public nuisance as a result of noise escaping from the premises.

The premises has no outdoor space to the rear of the premises. The front of premises is positioned on the street and opens out onto a narrow pavement area which also has a allocated pedestrian walkway and cycle lane. Therefore, there is very limited space for a pavement licence area.

The opening hours of the premises to the public that the premises has applied for is, daily from 11am until 4am, with seasonal variations including an additional hour on the commencement of British summertime and an extension from the end of the permitted hours on New Year’s Eve to the start of permitted hours on New Year’s Day.

The applicant has applied for licensable activities, including the provision of live music, recorded music (indoors only) and the supply of alcohol (both on and off the premises) to reflect the premises opening hours to the public.

Leicestershire Police have met the applicant at the premises to discuss the application as no pre application contact was made.

The applicant was unaware of the premises past and the issues which resulted in the premises review. The applicant was also unaware of the significance of the area, thus within the “Belvoir Street Area” cumulative impact area.

After initial discussion with the applicant, a verbal consideration to reducing the operating hours was being considered as well as consideration to removing the “off sales” element as the outdoor area to the front of the premises is insufficient.



Leicestershire Police's position is that the use of the outdoor space in the night time economy is likely to result in an increase in crime, disorder and disorder in the immediate area.

Leicestershire Police's believes the proposed operating hours are likely to result in an increased risk of crime, disorder and anti-social behaviour regardless of the best intentions of the applicant. But even with reduced operating hours, other additional measures which are not included in the application would also be required in order to mitigate the risk.

Therefore, Leicestershire Police respectfully requests that the committee refuses the application as it fails to address how it will not add to the existing crime, disorder and anti-social behaviour in the area which is contrary to the fundamental principles of all four the licensing objectives.

However, if the licensing committee elected to the grant the applicant a premises licence, Leicestershire Police would ask the committee consider attaching the below conditions.

- (1) Opening hours of the premises to the public:

Sunday to Wednesday from 11am till 2:30am.

Friday & Saturday from 11am till 3am.

- (2) The supply of alcohol to cease no later thirty minutes prior to the premises closing to the public.
- (3) The provision of recorded music, live music and the provision of performances of dance to cease not later than fifteen minutes prior to the premises closing to the public.
- (4) A high definition coloured CCTV system must be installed, maintained and records clear images permitting the identification of individuals whilst the premises is open to the public. CCTV cameras to cover all public areas within the premises, including entrances and exits and the pavement area directly outside the premises.

The CCTV system and recordings must have a constant and accurate date and time stamp. The CCTV system must be fitted with security functions to prevent recordings being tampered with or deleted. CCTV images shall be retained for a minimum of 31 days and those images shall be made available to an officer from a responsible authority in accordance with data protection law, within a reasonable time period.

- (5) A trained member of staff must be present at all times whilst the premises is open to the public who is able to operate the CCTV system and provide viewable copies to officers from a responsible authorities.
- (6) Security Industry Authority (SIA) door supervisors must be employed at the premises. All door supervisors and other persons engaged at the premises for the purpose of supervising or controlling queues or customers must wear high visibility armbands.
- (7) Door supervision must be provided on Friday, Saturday, Sunday's during a bank holiday weekend, Christmas Eve and New Year's Eve when the premises is open to the public after 10pm. Door supervision must remain on duty until the premises is

closed and all customers have left.

- (8) The licence holder must keep a record of all Security Industry Authority (SIA) door supervisors employed which includes their full name, SIA identification number and duty date/hours. The record must be kept on the premises, retained for a minimum of six months and made available for inspection upon request by a responsible authority.
- (9) Customers will not permitted to remove from the premises any alcoholic drinks supplied by the premises in open containers or glass vessels supplied by the premises.
- (10) The licence holder will operate a Challenge 21 policy with the only acceptable proof of age identification consisting of a current passport, photo card driving licence or identification carrying a PASS logo. A training record must be kept on the premises, retained for twelve months and produced to an officer from a responsible authority upon request.
- (11) All external windows and doors must be kept shut at all times when amplified music is being provided. Doors may be opened for normal entrance and egress to people but must be shut immediately thereafter.
- (12) On New Year's Eve opening hours to the public may continue until 4am on the 1<sup>st</sup> January.
- (13) The licence holder will adopt, promote and ensure that all front line staff are trained in public safety campaigns such as "Ask Angela" scheme or other similar scheme. A record of the training must be kept on the premises, retained for six months and made available for inspection by responsible authorities.

PC2093 Jefferson Pritchard  
Leicestershire Police  
06/07/2021

**Licensing Act 2003**  
**New Premises Licence Application**  
**Notification to Local Authority of Agreement Regarding Police Representations.**

Leicester City Council  
Licensing Authority Office  
York House  
91 Granby Street  
LEICESTER  
LE1 6FB

13<sup>th</sup> July 2021

Dear Sir,

**Re: Aura, 33-37 Belvoir Street, Leicester. LE1 6SL.**

I write in my capacity as applicant in relation to the above matter.

Discussions have taken place with the Leicestershire Police in relation to the promotion of the Licensing Objectives.

I am aware that representations have been made and that the following conditions should be placed upon the new licence:

- 1) The opening hours of the premises to the public:- Sunday to Thursday from 1100 to 0230. Friday and Saturday from 1100 to 0300.
- 2) Supply of alcohol to cease no later than 30 minutes prior to the premises closing to the public.
- 3) The provision of recorded music, live music and the provision of performance of dance to cease no later than 15 minutes prior to the premises closing to the public.
- 4) A high definition coloured CCTV system must be installed, maintained and records clear images permitting the identification of individuals whilst the premises is open to the public. CCTV cameras to cover all public areas within the premises, including entrances and exits and the pavement area directly outside the premises.
- 5) The CCTV system and recordings must have a constant and accurate date and time stamp. The CCTV system must be fitted with security functions to prevent recordings being tampered with or deleted. CCTV images shall be retained for a minimum of 31 days and those images shall be made available to an officer from a responsible authority in accordance with the data protection law, within a reasonable time period.
- 6) A trained member of staff must be present at all times whilst the premises is open to the public who is able to operate the CCTV system and provide viewable copies to officers from responsible authorities.

- 7) Security Industry Authority (SIA) door supervisors must be employed at the premises. All door supervisors and other persons engaged at the premises for the purpose of supervising or controlling queues or customers must wear high visibility armbands.
- 8) Door supervision must be provided on Fridays, Saturdays, Sundays during a Bank Holiday weekend, Christmas Eve and New Year's Eve when the premises is open to the public after 10pm. Door supervision must remain on duty until the premises is closed and all customers have left.
- 9) The licence holder must keep a record of all Security Industry Authority (SIA) door supervisors employed which includes their full name, SIA identification number and duty date/hours. The record must be kept on the premises, retained for a minimum of 6 months and made available for inspection upon request by a responsible authority.
- 10) Customers will not be permitted to remove from the premises any alcoholic drinks supplied by the premises in open containers or glass vessels supplied by the premises.
- 11) The licence holder will operate a Challenge 21 policy with the only acceptable proof of age identification consisting of a current passport, photo card driving licence or identification carrying PASS Logo. A training record must be kept on the premises, retained for 12 months and produced to an officer from a responsible authority upon request.
- 12) All external windows and doors must be kept shut at all times when amplified music is being provided. Doors may be opened for normal entrance and egress to people but must be shut immediately after.
- 13) On New Year's Eve opening hours to the public may continue until 4am on the 1<sup>st</sup> January.
- 14) The licence holder will adopt, promote and ensure that all front line staff are trained in public safety campaigns such as "Ask Angela" scheme, or other similar schemes. A record of the training must be kept on the premises, retained for 6 months and made available for inspection by responsible authorities.

No further conditions

**I agree to these conditions and do not therefore consider that a hearing is necessary.**

Yours faithfully

P.M. Whurr

Signed

P. M. WHURR

Name in block capitals -

(~~Applicant~~ / Solicitors for and on behalf of the Applicant)

Date -

14<sup>th</sup> JULY 2021



## CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE
Good order and decent behaviour shall be maintained at all times the premises are open. No disorderly conduct, nor any performance of whatever nature which is offensive or obscene, shall be permitted.
Arrangements shall be made to ensure that the person in charge of the premises is aware of the number of persons present on the premises at any one time and shall ensure such information is available to any Authorised Officer or any constable on request. The maximum number of permitted persons shall not be exceeded.
The licensee shall ensure that a logbook is kept in which there shall be recorded details of all tests, examinations, electrical or other maintenance work and fire drill instructions. The logbook shall be readily available for inspection by an Authorised Officer at all times the premises are open.
A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
The CCTV system will contain the correct time and date stamp information. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.
The data controller, under the Data Protection Act 1998, who is responsible for any CCTV images caught on cameras on the premises will, on the lawful request of an authorised officer of a Responsible Authority (under the Licensing Act 2003), be downloaded immediately, or where this is not possible, as soon as reasonably practicable, and supplied to the requesting officer. Where the CCTV images are not supplied at the time of the request being made the data controller will ensure that it is secured to prevent any overwriting.
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.
The Supervisors register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced on inspection on request to an authorised officer.
The minimum number of door supervisors for the premises will be risk assessed in conjunction with the police and sufficient number of door supervisors will be present at all times.
The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.
The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).
The Daily Record Register will be retained on the premises for a period of 12 months from the date of the last entry.
Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.
The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises.



The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
The Incident Report Register will be produced for inspection immediately on the request of an authorised officer
A policy for searching patrons at the entrance to the premises will be adopted and prominently displayed on the premises
Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers
The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.
The Licensee shall ensure that suitable first aid equipment and sufficient trained and experienced first aid or medical personnel are provided to the satisfaction of the Licensing Authority, and an accident book provided
The licensee shall ensure that the toilet and washing facilities as approved by the Licensing Authority at the time the licence is issued are maintained in good order and repair, properly cleansed, ventilated, adequately lit and provided with toilet paper, soap and water, and means for drying hands.
The licensee shall ensure that the electrical installation/supply at the premises is properly maintained and used in a safe manner, properly fitted with fuses or other protective devices of the correct size or specification for the circuits concerned. The installation shall be maintained in accordance with the requirements of the current edition of the Institute of Electrical Engineers' Regulations. No temporary adapters or other such devices shall be used without the consent of the Licensing Authority.
No rubbish, waste paper or other combustible material (not required to be kept at the venue) shall be deposited or allowed to accumulate in any part of the premises. All other parts of the premises, including yards and adjacent land under the control of the licensee, shall be kept clean and tidy at all times.
Refuse shall be removed from the premises at the conclusion of each entertainment
Noise emitted from the premises shall not cause a nuisance to nearby occupiers or residents of any other premises. Any form of amplification shall be controlled so as to prevent nuisance or any danger to health
The licensee shall ensure that any advertisements for public entertainments at the premises which are displayed contrary to the Town and Country Planning (Control of Advertisements) Regulations 1992 shall be removed by the licensee within 48 hours of being notified by the Leicester City Council of places where such advertisements are displayed, being places in respect of which the Leicester City Council has lawful authority to grant the licensee (or his agents) permission to enter thereon for the purpose aforesaid.
Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
There will be no external loudspeakers.
The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises
The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises



No one under the age of 18 will be permitted in the premises after 22:00 hours
--

<b>CONDITIONS CONSISTENT WITH REPRESENTATION FROM POLICE</b>
--

(1) Opening hours of the premises to the public:
--

Sunday to Wednesday from 11am till 2:30am.
--

Friday & Saturday from 11am till 3am.
---------------------------------------

(2) The supply of alcohol to cease no later thirty minutes prior to the premises closing to the public.
---

(3) The provision of recorded music, live music and the provision of performances of dance to cease not later than fifteen minutes prior to the premises closing to the public.
---

(4) A high definition coloured CCTV system must be installed, maintained and records clear images permitting the identification of individuals whilst the premises is open to the public. CCTV cameras to cover all public areas within the premises, including entrances and exits and the pavement area directly outside the premises.
--

The CCTV system and recordings must have a constant and accurate date and time stamp. The CCTV system must be fitted with security functions to prevent recordings being tampered with or deleted. CCTV images shall be retained for a minimum of 31 days and those images shall be made available to an officer from a responsible authority in accordance with data protection law, within a reasonable time period.
--

(5) A trained member of staff must be present at all times whilst the premises is open to the public who is able to operate the CCTV system and provide viewable copies to officers from a responsible authorities.
---

(6) Security Industry Authority (SIA) door supervisors must be employed at the premises. All door supervisors and other persons engaged at the premises for the purpose of supervising or controlling queues or customers must wear high visibility armbands
--

(7) Door supervision must be provided on Friday, Saturday, Sunday's during a bank holiday weekend, Christmas Eve and New Year's Eve when the premises is open to the public after 10pm. Door supervision must remain on duty until the premises is closed and all customers have left.
--

(8) The licence holder must keep a record of all Security Industry Authority (SIA) door supervisors employed which includes their full name, SIA identification number and duty date/hours. The record must be kept on the premises, retained for a minimum of six months and made available for inspection upon request by a responsible authority
---

(9) Customers will not be permitted to remove from the premises any alcoholic drinks supplied by the premises in open containers or glass vessels supplied by the premises.
---

(10) The licence holder will operate a Challenge 21 policy with the only acceptable proof of age identification consisting of a current passport, photo card driving licence or identification carrying a PASS logo. A training record must be kept on the premises, retained for twelve months and produced to an officer from a responsible authority upon request.

(11) All external windows and doors must be kept shut at all times when amplified music is being provided. Doors may be opened for normal entrance and egress to people but must be shut immediately thereafter.

(12) On New Year's Eve opening hours to the public may continue until 4am on the 1st January

(13) The licence holder will adopt, promote and ensure that all front line staff are trained in public safety campaigns such as "Ask Angela" scheme or other similar scheme. A record of the training must be kept on the premises, retained for six months and made available for inspection by responsible authorities.

---

**From:** Beth Mortell <beth@woodswhur.co.uk>

**Sent:** 13 July 2021 09:10

**To:** Licensing <licensing@leicestershire.pnn.police.uk>; noiseteam <noiseteam@leicester.gov.uk>; Licensing <Licensing@leicester.gov.uk>

**Cc:** Paddy Whur <paddy@woodswhur.co.uk>

**Subject:** Aura Nightclub Premises Licence

**Sent on behalf of Paddy Whur**

Dear Sirs,

We write with reference to the above matter, and representing the applicant.

A helpful meeting was undertaken at the premises with the Police Licensing team and the applicant.

I committed to taking instructions to come back to the police in relation to this matter, and can only apologise that this wasn't achievable prior to the last date for representations.

I have written to all 3 who have made representations to see whether there is a possibility that we could reach agreement in relation to the representations received.

I have read the representations and have taken detailed instructions from my client.

Whilst the police suggest that my clients and myself were not aware of the grapevine issues in 2015, I would stress that these are clearly from a different operator with a different style of operation, and the implications of the premises licence review have no bearing on my client's operating style and track record.

I understand that the police were going to do some background checks on my client prior to any hearing taking place.

It is also suggested in the police representation that my clients were not aware of the impacts of the potential issues in relation to the premises falling within a cumulative impact policy area.

That is not an accurate position in that I had had serious conversations with my clients prior to lodging the application. At the meeting with the police I apologised for the fact that I had not touched base with the responsible authorities prior to lodging the application which was from a combination of factors.

My client is keen to attempt to reconcile the representations that have been made with an attempt to save the time and cost of having to hold a public meeting. To this effect, my clients have instructed me to offer to amend their application as follows:-

- 1) That the opening hours of the premises to the public:- Sunday to Wednesday from 1100 to 0230. Fridays and Saturdays from 1100 to 0300.
- 2) Supply of alcohol to cease no later than 30 minutes prior to the premises closing to the public.

- 3) The provision of recorded music, live music and the provision of performance of dance to cease no later than 15 minutes prior to the premises closing to the public.
- 4) A high definition coloured CCTV system must be installed, maintained and records clear images permitting the identification of individuals whilst the premises is open to the public. CCTV cameras to cover all public areas within the premises, including entrances and exits and the pavement area directly outside the premises.
- 5) The CCTV system and recordings must have a constant and accurate date and time stamp. The CCTV system must be fitted with security functions to prevent recordings being tampered with or deleted. CCTV images shall be retained for a minimum of 31 days and those images shall be made available to an officer from a responsible authority in accordance with the data protection law, within a reasonable time period.
- 6) A trained member of staff must be present at all times whilst the premises is open to the public who is able to operate the CCTV system and provide viewable copies to officers from responsible authorities.
- 7) Security Industry Authority (SIA) door supervisors must be employed at the premises. All door supervisors and other persons engaged at the premises for the purpose of supervising or controlling queues or customers must wear high visibility armbands.
- 8) Door supervision must be provided on Fridays, Saturdays, Sundays during a Bank Holiday weekend, Christmas Eve and New Year's Eve when the premises is open to the public after 10pm. Door supervision must remain on duty until the premises is closed and all customers have left.
- 9) The licence holder must keep a record of all Security Industry Authority (SIA) door supervisors employed which includes their full name, SIA identification number and duty date/hours. The record must be kept on the premises, retained for a minimum of 6 months and made available for inspection upon request by a responsible authority.
- 10) Customers will not be permitted to remove from the premises any alcoholic drinks supplied by the premises in open containers or glass vessels supplied by the premises.
- 11) The licence holder will operate a Challenge 21 policy with the only acceptable proof of age identification consisting of a current passport, photo card driving licence or identification carrying PASS Logo. A training record must be kept on the premises, retained for 12 months and produced to an officer from a responsible authority upon request.
- 12) All external windows and doors must be kept shut at all times when amplified music is being provided. Doors may be opened for normal entrance and egress to people but must be shut immediately after.
- 13) On New Year's Eve opening hours to the public may continue until 4am on the 1<sup>st</sup> January.
- 14) The licence holder will adopt, promote and ensure that all front line staff are trained in public safety campaigns such as "Ask Angela" scheme, or other similar schemes. A record of the training must be kept on the premises, retained for 6 months and made available for inspection by responsible authorities.

We can also confirm that we would wish the application to be amended so that the sale of alcohol is for consumption on the premises only, and not for on and off the premises.

Please also find a copy of our client's lease for the premises.

When we met with the police licensing team there was a request to see the lease to ensure that a full commercial agreement is taking place from the landowner to my clients.

This is sent in confidence and as it has commercially sensitive information that my clients are happy for you to see this.

If it assists in concluding your views of this application, I can inform you that the complete renovation cost for opening will be somewhere in the region of £300,000. As was explained at the site visit with the police, the client has their own building company and therefore costs are reduced as a result of their ability to source the building work themselves. This will be a premium fit-out venue, and food and drink will be sold at premium prices. There will be no discounting.

There will be 2 full-time managers at the premises, 2 full-time chefs and 3 support cooks, plus full kitchen support staff. Serving within the bar and restaurant will be 15 members of staff. All of the staff will be recruited from the

local area and key members of staff will be introduced to the responsible authorities. If it would assist for a further meeting, or any further communication, then I am more than happy to effect that if this would assist.

Kind regards.

Yours sincerely.

**Paddy Whur**  
[paddy@woodswhur.co.uk](mailto:paddy@woodswhur.co.uk)

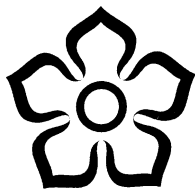
**Woods Whur,**  
St James's House, 28 Park Place, Leeds, LS1 2SP

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Leicester  
City Council

WARDS AFFECTED  
Westcotes

# Appendix C

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:**  
**Hearing under the Licensing Act 2003**

**24 August 2021**

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**Application for a review of an existing premises licence  
Natterjacks, 52a Braunstone Gate, Leicester, LE3 5LG**

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**Report of the Director of Neighbourhood and Environmental Services**

**1. Purpose of Report**

- 1.1. This report provides information for Members about an application made under the Licensing Act 2003, to assist them in determining the outcome of that application.

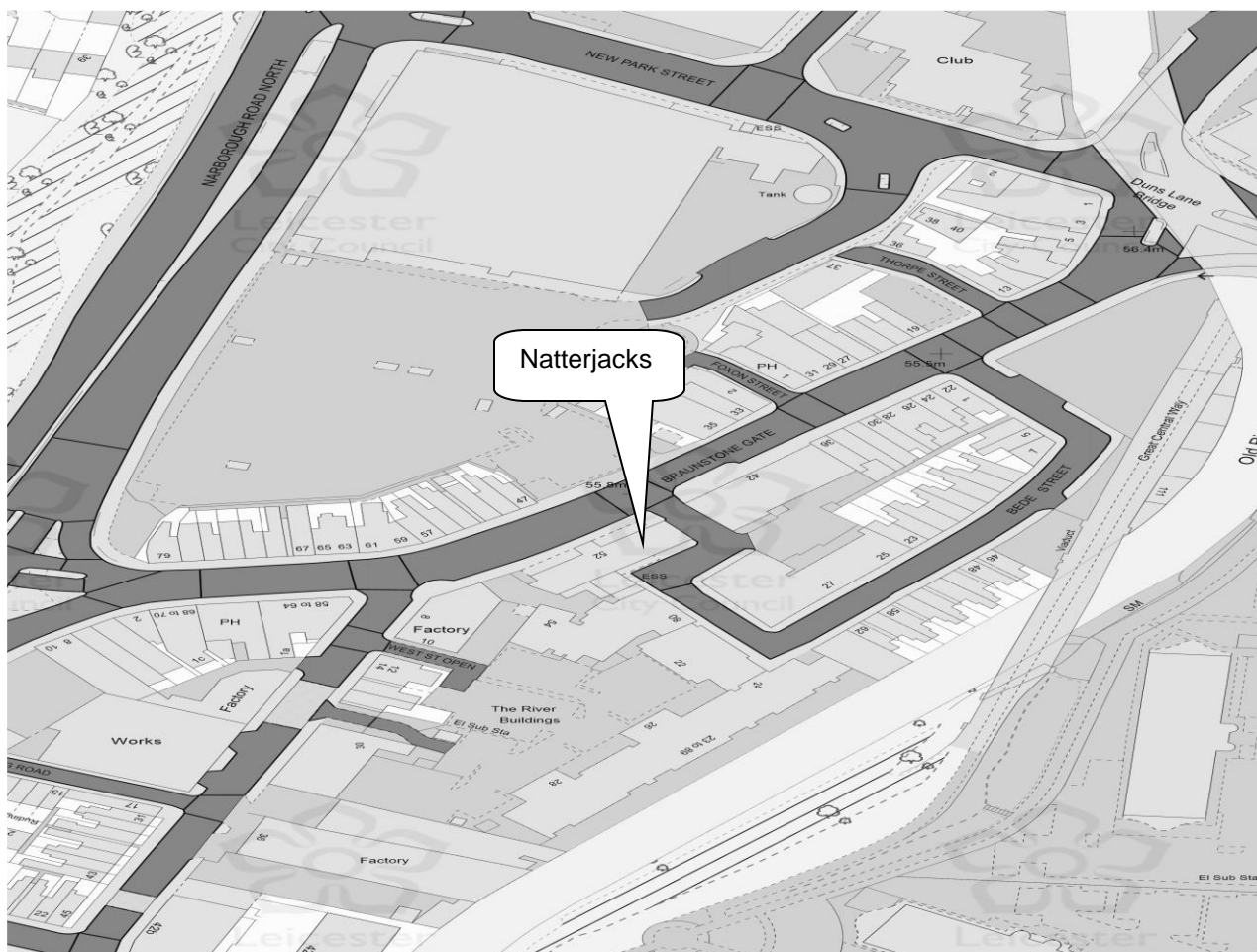
**2. Determination to be made**

- 2.1. Having considered the application and representations, Members must consider whether to
- Reject the review application
  - Modify the conditions of the licence
  - Exclude a licensable activity from the scope of the licence
  - Remove the designated premises supervisor
  - Suspend the licence for a period not exceeding three months
  - Revoke the licence
- 2.2 Where Members take the decision to reject the review application, they are permitted to issue an informal warning to the licence holder and / or recommend improvement within a particular period of time.

**3. Summary**

- 3.1 This report outlines an application for a review of an existing premises licence for Natterjacks and summarises the representations received. It also highlights the licensing objectives, the relevant parts of the guidance and regulations, and the pertinent sections of the Licensing Authority's Licensing Policy.

## 4. Location Plan



## 5. Existing Licence

- 5.1. The existing licence is attached at Appendix A.
- 5.2. The activities and hours permitted by the existing licence are as follows:

Licensable activity	Current Hours
Films	Mon – Sun 09.00 – 03.00
Live Music	Mon – Sun 09.00 – 03.00
Recorded Music	Mon – Sun 09.00 – 03.00
Performances of Dance	Mon – Sun 09.00 – 03.00
Anything similar to live/recorded music or dance	Mon – Sun 09.00 – 03.00
Late night refreshment	Mon – Sun 23.00 – 03.00
Supply of Alcohol	Mon – Sun 09.00 – 03.00
Opening hours	Mon – Sun 09.00 – 04.00



## 6. Review application

- 6.1 An application was received on 6<sup>th</sup> July 2021 from Alistair Hollis, Pollution Control Officer, for a review of the existing premises licence for Natterjacks. The application was made on the grounds of the prevention of public nuisance. A copy of the application is attached at Appendix B.
- 6.2 The noise officer is concerned that there have been noise nuisances at the premises from amplified music and people, due to the use of the rear outdoor seating area and backdoor leading to it being left open.
- 6.3 On 26 July 2021 further information was received from the Noise Team in relation to further noise nuisance and the serving of noise abatement notices on the licence holder and the Designated Premises Supervisor. This information is also attached at Appendix B.

## 7. Representations

- 7.1 A representation was received on 29<sup>th</sup> July 2021 from a local resident. The representation relates to the prevention of public nuisance. The resident is concerned that since the outside decking has been open on Bede Street, there is an increase in loud noise from customers and music. A copy of the representation is attached at Appendix C1.
- 7.2 The Planning Team received a copy of the review application along with all the Responsible Authorities, and although not a formal representation they commented as follows:-

*Thank you for providing us with this information, it is really helpful towards our investigation for a Breach of Conditions. We currently have their hours of use at Mon – Sat 7.30am till midnight and 7.30 till 11pm on Sundays. It was helpful reading the report. I have served a Planning Contravention Notice, which allows us to ask them questions about the business. I will be in touch shortly about this, once I have a further update.*

The email is attached at Appendix C2.

## 8 Steps to Promote the Licensing Objectives

- 8.1 In arriving at its decision on the review application, the Licensing Authority's primary consideration must be the promotion of the licensing objectives.

## 9. Statutory Guidance

- 9.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under section 182 of the Licensing Act 2003. The relevant parts of the guidance in this case are as follows:

Section	Heading
1.2 – 1.5	The licensing objectives
1.15	General principles
1.16	Each application on its own merits
2.15 – 2.21	Public nuisance
3.12 – 3.20	Late night refreshment

8.41 – 8.49	Steps to promote the licensing objectives
9.11 – 9.12	Role of responsible authorities
9.31 – 9.41	Hearings
9.42 – 9.44	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions
10.10	Proportionality
10.25 – 10.66	Mandatory conditions in relation to the supply of alcohol
11.1 – 11.29	Reviews
14.51 – 14.52	Licensing hours

## 10. Statement of Licensing Policy

- 10.1 The relevant parts of the Licensing Authority's Statement of Licensing Policy are as follows:

Section	Heading
2	Fundamental Principles
4	Policy on Cumulative Impact
5	Licensing Hours
9	Prevention of Public Nuisance
12	Duplication
13	Standardised conditions
17	Live Music, Dancing, Theatre, Circuses and Street Arts

## 11. Points for Clarification

- 11.1 The licence holder and the applicant for review have been asked to clarify certain points at the hearing, as follows:

### *By the premises licence holder*

1. Whether the premises licence holder considers that the concerns outlined in the review application are valid, and if not why not?
2. In the light of the review application, does the applicant wish to propose any additional steps for the promotion of the licensing objectives?

### *By the applicant for review*

1. Whether they have any additional information to support the review application they have made?
2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives?

## 12. Other Implications

OTHER IMPLICATIONS	YES/ NO	Paragraph/References Within Supporting information
Equal Opportunities	No	
Policy	Yes	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	
Corporate Parenting	No	
Health Inequalities Impact	No	

## 13. Background Papers – Local Government Act 1972

None.

## 14. Consultations

14.1 The Licensing Authority has fulfilled its obligations under the Licensing Act 2003 by preparing a notice which has been:

- Displayed at the premises
- Published on our website, and
- Displayed in Customer Services (91 Granby Street)

for 28 days.

## 15. Report Author

Amy Day  
Licensing Officer  
0116 454 3054  
Amy.day@leicester.gov.uk

APPENDIX	CONTENT
A	Existing licence
B	Application for review and additional information
C	Representations



Licensing Act 2003  
**Premises Licence**

**LEIPRM1318**



Local Services & Enforcement  
 Leicester City Council  
 Phoenix House  
 1 King Street  
 Leicester  
 LE1 6RN

(0116) 4543040  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Natterjacks**

52a Braunstone Gate, Leicester, LE3 5LG.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

Expires **no expiry**

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
B. Exhibition of films (Indoors)	Mon-Sun	9:00am	3:00am
E. Performance of live music (Indoors)	Mon-Sun	9:00am	3:00am
F. Playing of recorded music (Indoors)	Mon-Sun	9:00am	3:00am
G. Performance of dance (Indoors)	Mon-Sun	9:00am	3:00am
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Mon-Sun	9:00am	3:00am
I. Late night refreshment (Indoors & Outdoors)	Mon-Sun	11:00pm	3:00am
J. Supply of alcohol for consumption ON and OFF the premises	Mon-Sun	9:00am	3:00am



Licensing Act 2003  
**Premises Licence**

**LEIPRM1318**



Local Services & Enforcement  
Leicester City Council  
Phoenix House  
1 King Street  
Leicester  
LE1 6RN  
  
(0116) 4543040  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)

**THE OPENING HOURS OF THE PREMISES**

Description	Time From	Time To
Mon-Sun	9:00am	4:00am

**WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES**

- J. Supply of alcohol for consumption ON and OFF the premises

Part 2

**NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE**

Manoj Kumar

The Spinney, 13 Carisbrooke Avenue, Leicester, LE2 3PA.

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)**

**NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL**

Edgard Alberto ESTRADA HIDALGO

**PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL**

Licence No. LEIPRS4464

Issued by Leicester





Local Services & Enforcement  
Leicester City Council  
Phoenix House  
1 King Street  
Leicester  
LE1 6RN

(0116) 4543040  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)

**ANNEXES**

**Annex 1 - Mandatory conditions**

No supply of alcohol may be made under the premises licence -

- a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-

- a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
  - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supplied alcohol), or
  - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

- a) a holographic mark, or
- b) an ultraviolet feature.

The responsible person shall ensure that-

- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
  - i) beer or cider: ½ pint;
  - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii) still wine in a glass: 125 ml;
- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Admission of children to the exhibition of any film must be in accordance with the recommendations of the British Board of Film Classification for that film. Where permission has been given by the Licensing Authority to show a film not classified by the British Board of Film Classification, the requirements made by the Licensing Authority for the admission of children to the exhibition of that film must be followed.

**Annex 2 - Conditions consistent with the operating schedule**

The licence holder will install, operate and maintain a CCTV system on the premises.





Licensing Act 2003  
**Premises Licence**

**LEIPRM1318**



Leicester  
City Council

Local Services & Enforcement  
Leicester City Council  
Phoenix House  
1 King Street  
Leicester  
LE1 6RN

(0116) 4543040  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)

**ANNEXES continued ...**

The licence holder will operate the Challenge 21 Scheme in relation to alcohol sales.

Any individuals appearing to be under the influence of drugs or alcohol will be refused entry to the premises.

Children will only be admitted to the premises if accompanied by an appropriate adult. No persons under the age of 18 will be permitted on the premises after 22.00hours.

**Annex 3 - Conditions attached after a hearing by the Licensing Authority**

None.







Leicester  
City Council

Local Services & Enforcement  
Leicester City Council  
Phoenix House  
1 King Street  
Leicester  
LE1 6RN

(0116) 4543040  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)

## Premises Details

## POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Natterjacks**

52a Braunstone Gate, Leicester, LE3 5LG.

## WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

## LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

## THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
B. Exhibition of films (Indoors)	Mon-Sun	9:00am	3:00am
E. Performance of live music (Indoors)	Mon-Sun	9:00am	3:00am
F. Playing of recorded music (Indoors)	Mon-Sun	9:00am	3:00am
G. Performance of dance (Indoors)	Mon-Sun	9:00am	3:00am
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Mon-Sun	9:00am	3:00am
I. Late night refreshment (Indoors & Outdoors)	Mon-Sun	11:00pm	3:00am
J. Supply of alcohol for consumption ON and OFF the premises	Mon-Sun	9:00am	3:00am





Leicester  
City Council

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Leicester City Council  
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LE1 6RN

(0116) 4543040  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)

**THE OPENING HOURS OF THE PREMISES**

Description	Time From	Time To
Mon-Sun	9:00am	4:00am

**WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES**

- J. Supply of alcohol for consumption ON and OFF the premises

**NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE**

Manoj Kumar

The Spinney, 13 Carisbrooke Avenue, Leicester, LE2 3PA.

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)****NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL**

Edgard Alberto ESTRADA HIDALGO

**STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED**

Restricted in accordance with the Licensing Act 2003.



**From:** Alistair Hollis <[Alistair.Hollis@leicester.gov.uk](mailto:Alistair.Hollis@leicester.gov.uk)>  
**Sent:** 26 July 2021 12:23  
**To:** Deborah Bragg <[Deborah.Bragg@leicester.gov.uk](mailto:Deborah.Bragg@leicester.gov.uk)>  
**Subject:** Natterjacks Licence Review Further Information - 52A Braunstone Gate

Hi Deborah

Just to inform you, a further noise nuisance from loud music and voice has been witnessed on Saturday 17th July 2021 at 01:55 hours. The noise was coming from the front of Natterjacks, 52A Braunstone Gate, Leicester. The doors were propped open and windows to the front of the premises were also open allowing noise breakout. As a result of this noise nuisance, abatement notices have been served on the PLH Mr Manoj Kumar and the DPS Mr Edgar Hidalgo on 20<sup>th</sup> July 2021

We would like to add these details to the Review application and asked that the following condition be added to Premises Licence LEIPRM1318 at the hearing: All external doors and windows must be kept closed, other than for access and egress, in all rooms when events involving amplified music or speech are taking place.

Note to applicant:

You may need to consider providing ventilation or air conditioning in warm weather

I would also like to inform you that the current DPS, Mr. Edgard Hidalgo, informed me at my previous site meeting that he is not at the premises at all times and is not responsible for the day to day running of the bar. He is more concentrated in the kitchen and food provision.

Kind regards,

**Alistair Hollis**

Pollution Control Officer  
Noise and Pollution Control  
Leicester City Council  
Phoenix House,  
1 King Street,  
Leicester LE1 6RN  
0116 454 3385

*Request it – Pay it – Report it: Sign up for an account to access council services 24 hours a day, from any computer or mobile device. [leicester.gov.uk/myaccount](https://leicester.gov.uk/myaccount).*



*Leicester City Council -Licence number LEIPRM1318*

**Application for the review of a premises licence or club premises certificate under the  
Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

**I** ..... Noise and Pollution Control Team .....

**apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)**

**Part 1 – Premises or club premises details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> Natterjacks 52A Braunstone Gate	
<b>Post town</b> Leicester	<b>Post code (if known)</b> LE3 5LG
<b>Name of premises licence holder or club holding club premises certificate (if known)</b> Mr. Manoj Kumar	
<b>Number of premises licence or club premises certificate (if known)</b> LEIPRM1318	

**Part 2 - Applicant details**

I am

Please tick ✓ yes

1) an individual, body or business which is not a responsible authority (please read guidance note 1, and complete (A) or (B) below)

2) a responsible authority (please complete (C) below)

✓

3) a member of the club to which this application relates (please complete (A) below)

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

Please tick ✓ yes

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

**Surname**

**First names**

Please tick ✓ yes

**I am 18 years old or over**

**Current postal  
address if  
different from  
premises  
address**

**Post town**

**Post Code**

**Daytime contact telephone number**

**E-mail address  
(optional)**

**(B) DETAILS OF OTHER APPLICANT**

Name and address

Telephone number (if any)

E-mail address (optional)

**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address:  Alistair Hollis Noise and Pollution Control Team Leicester City Council Phoenix House 1 King Street Leicester LE1 6RN
Telephone number (if any) <div style="background-color: black; width: 150px; height: 1.2em; margin-top: 2px;"></div>
E-mail address (optional) <div style="background-color: black; width: 250px; height: 1.2em; margin-top: 2px;"></div>

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes ✓

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance**
- 4) the protection of children from harm

✓

**Please state the ground(s) for review (please read guidance note 2)**

Two nuisances have been witnessed by the noise and pollution control team from both amplified music and people noise due to the use of the rear outdoor seating area and back door leading to it.

The first noise nuisance witnessed on 4<sup>th</sup> June 2021 at 01:50 hours was from amplified music where the back door was closed and opened briefly where a customers or staff members moved in and out. After a warning letter was served, a meeting was held with the DPS and the bar manager where they agreed to control the music to prevent a further noise nuisance. The second noise nuisance witnessed on 27<sup>th</sup> June at 01:45hours was not from amplified music, but was from people noise where customers were seated in the rear outdoor seating area.

The rear outdoor seating area has introduced a significant noise source to a residential area, Bede Street. There are two main blocks of flats in close proximity to the Natterjacks and overlook the terrace. Although Bede Street is close to a lively night-time area (Braunstone Gate), it receives very little noise relative to the level on Braunstone Gate.

**To prevent public nuisance recurring, I therefore formally request a review of the premises licence for the Natterjacks, 52A Braunstone Gate to limit the use of the rear outdoor seating area to 22:00 hours and the door to it to remain closed except for emergency after this time.**



**Please provide as much information as possible to support the application** (please read guidance note 3)

The Noise and Pollution Control Team have received complaints regarding noise from Natterjacks, 52A Braunstone Gate, Leicester from 15 properties in the vicinity since the 26<sup>th</sup> April 2021. We have witnessed two noise nuisances from the premises since then.

On the 8<sup>th</sup> May 2021 a call to the service was received regarding noise from amplified music at Natterjacks, 52A Braunstone Gate at 01:10. Officers then attended at 01:30, where very loud music was observed in the street behind the premises. Due to the current pandemic guidance, officers were unable to substantiate statutory nuisance from within the complainant's property, so no formal action was taken. However, a meeting was arranged to have an informal discussion with the management at the premises.

I, along with Robin Marston (Team Manager), attended the premises on the 14<sup>th</sup> May 2021 and spoke to Edgard Estrada (soon to be DPS at the time and Kitchen Manager) and Shaun Doyles (Bar Manager). We discussed the observations made on the 8<sup>th</sup> May 2021 and the amount of complaints we have received to the service since they re-opened post lockdown. They explained that the fire exit door at the back was kept open and the speaker was placed just behind it facing outside. They agreed at the time to remove the speaker and ensure that the door to the outdoor seating area is not kept open. This visit coincided with the build up to the 2021 FA Cup final which was expected to attract a lot of customers. It was agreed that the outdoor seating area should be closed at 22:00 hours in line with COVID guidelines.

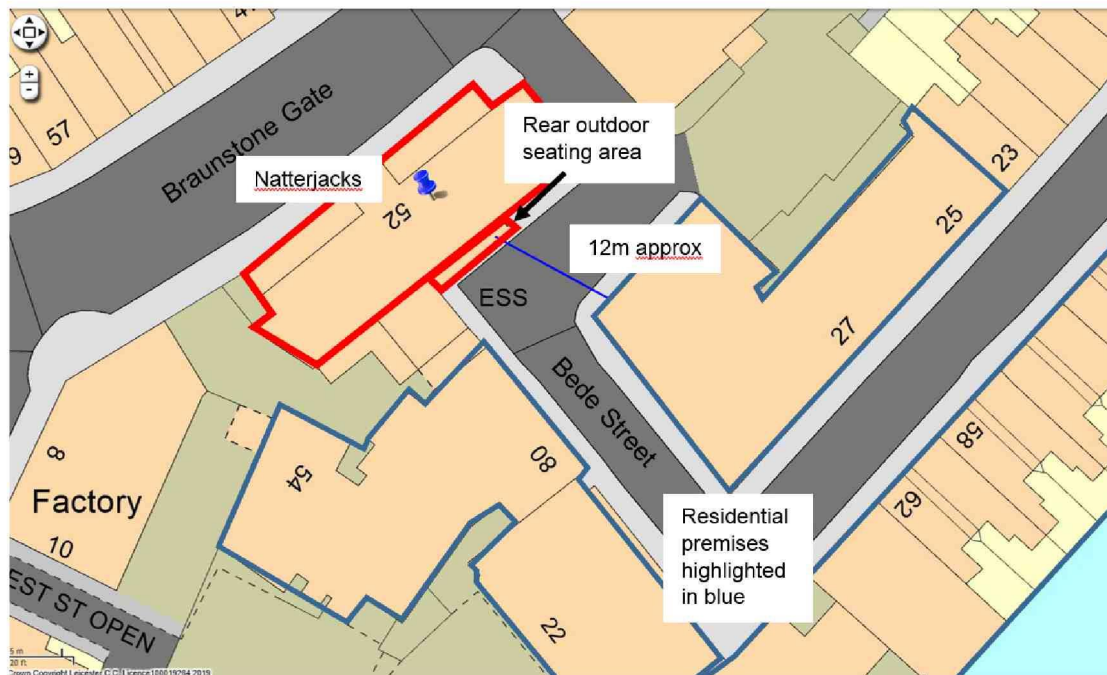
A further complaint was received to the service on 3<sup>rd</sup> June 2021 at 23:36 hours. An officer attended at 01:50 hours as they were delayed by previous calls. A noise nuisance was witnessed from amplified music and customers. This arised from music being played within the premises and the door being accessible for customers and staff going in and out. This was substantiated in the complainant's bedroom with the window closed. The music was more prominent with the complainant's window open. The officer witnessed customers moving in and out of the premises from the bar to the rear seating area so the fire door to the rear outdoor seating area was in constant use. As a result, a warning letter was delivered by hand to the premises requesting a meeting with the now DPS Edgard Estrada and Shaun Doyle, bar manager on 9<sup>th</sup> June 2021. Copies of the letter were also sent to Manoj Kumar (PLH) and Edgard Estrada (DPS) to their home addresses.

In the second meeting the noise nuisances were discussed again. It was suggested that the rear fire door to the outdoor seating area should remain closed at all times and the music within the premises should be limited so as not to be clearly audible outside. The Noise and Pollution Control Team offered a sound-check to gauge acceptable levels and for the premises to potentially to install a limiter on the music system. The DPS and PLH were also made aware that further noise nuisances witnessed would result in further action, either in the form of a Statutory Abatement Notice on the DPS and Manoj Kumar as PLH and/or an application to request to review the premises licence.

A further call was made to the service until 27<sup>th</sup> June 2021 at 01:09hours and officers attended at 01:45hours. A statutory nuisance was witnessed on this occasion from patrons at Natterjacks, 52A Braunstone Gate, using the rear outdoor seating area. The rear outdoor seating area itself had tables set up with patrons both seated and standing. They were drinking and shouting and having loud conversations as if in a noisy bar. Some bass beat from amplified music was observed, however the dominant noise source was the people noise on the rear outdoor seating area. At this time of night, residents are expected to be able to sleep, however this was impossible due to the excessive noise emanating from Natterjacks.

Natterjacks is situated on Braunstone Gate which is a busy night-time area, so noise is to be expected. However, the majority of complainants live in the residential properties at the back of Natterjacks, on Bede Street. Bede Street is a residential area and is very different in nature to

Braunstone Gate. It is a lot quieter at night with a number of blocks of flats as well as terraced houses. The nearest complainants overlook the rear outdoor seating area and are situated less than 15m away from the rear fire door to the outdoor seating area of Natterjacks. The area to the rear of Natterjacks is predominantly residential and premises are occupied by a mix of single residents and families. Please see map below.



Before the numerous complaints since 26<sup>th</sup> April 2021, there have been relatively few complaints to the service, and none which that were substantiated as statutory noise nuisance. We believe the flurry of complaints began due to the use of the back courtyard when restrictions on hospitality opening were lifted. If the use of the rear outdoor seating area back terrace is limited, and the rear fire doors kept closed then hopefully the issue will be largely resolved.

We are requesting a review of the premises licence to limit the use of the rear outdoor seating area until 22:00 daily. After this time, rear fire door to the outdoor seating area should remain closed at all times and not used for access or egress except in the event of an emergency.

Please tick ✓ yes

Have you made an application for review relating to the premises before **NO**

If yes please state the date of that application

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

**If you have made representations before relating to the premises please state what they were and when you made them**

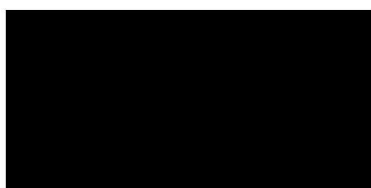
Please tick ✓ yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate ✓
- I understand that if I do not comply with the above requirements my application will be rejected ✓

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 3 – Signatures** (please read guidance note 4)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (please read guidance note 5). If signing on behalf of the applicant please state in what capacity.



Signature

.....

Date                      5<sup>th</sup> July 2021

.....

Capacity                Pollution Control Officer

.....

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 6)

**Post town**

**Post Code**

**Telephone number (if any)**

**If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)**

### **Notes for Guidance**

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.



**From:** [REDACTED]  
**Sent:** 29 July 2021 17:06  
**To:** Licensing <[Licensing@leicester.gov.uk](mailto:Licensing@leicester.gov.uk)>  
**Subject:** License review of Natterjacks bar  
**Importance:** High

Dear Sir / Madam

I write in reference to Leicester City Council's Noise Team's requested review of the licensing arrangements for Natterjacks, 52a Braunstone Gate, Leicester, LE3 5LG

I have previously put in a noise complaint to the Noise Team, along with several other residents.

Before the Covid-19 pandemic, Natterjacks did not have an outside decking area at the rear of the bar. This decking now extends into Bede Street, which is a quiet residential area with many young families and professionals in the flats and houses. Before the pandemic, Natterjacks was occasionally disturbing people when the back door was left open, so I periodically walked down and either spoke to the staff directly or closed the door myself.

Since reopening post pandemic, the outside decking meant loud, drinking customers have been audible from my own residence and many others. More problematically, the bar has sought to give these patrons music by having their back door open and playing loud music out onto the decking (and, therefore, the street).

Several residents in my own building were unhappy so I visited the bar and spoke to the owner directly to outline concerns. These conversations have always been polite and courteous, and we discussed several possible solutions. However he was not willing to have the back door closed – rather suggesting some alteration which would create a “two door system” or some such. This alteration has never been made.

I met with other residents to ensure I was not being unreasonable and that others shared my concerns. Everyone I spoke to in [REDACTED] my own residence, shared my concern that the use of the back decking, and in particular the playing of loud music out of the open back door, was a consistent nuisance on Friday and Saturday nights which was prevented some from sleeping or having peace in their own home. The noise is usually not over until around or gone 2am.

I have spoken to the manager several times since to try and reduce the stress being caused to residents. In fairness, I have seen less use of the outside decking and the noise from the speakers is less than when I originally contacted him. However the door is still open putting music out into a residential street, and the effect on mental health has been, for me personally, ongoing and negative.

I would like to add that the staff, including manager and owner, have always been polite and willing to speak to me re. my concerns and we have seen some improvements. However I strongly feel that the presence of the outside decking in a residential street is not appropriate in terms of a reasonable standard of living for nearby residents, and playing music out of an open door into the residential area is not acceptable.

Please do let me know if I can clarify any of my comments or supply further details

Yours faithfully

[REDACTED]





**From:** planning.enforcement <[planning.enforcement@leicester.gov.uk](mailto:planning.enforcement@leicester.gov.uk)>  
**Sent:** 06 July 2021 09:31  
**To:** Alistair Hollis <[Alistair.Hollis@leicester.gov.uk](mailto:Alistair.Hollis@leicester.gov.uk)>; Licensing <[Licensing@leicester.gov.uk](mailto:Licensing@leicester.gov.uk)>;  
planning.enforcement <[planning.enforcement@leicester.gov.uk](mailto:planning.enforcement@leicester.gov.uk)>; Licensing  
<[licensing@leicestershire.pnn.police.uk](mailto:licensing@leicestershire.pnn.police.uk)>; Grace Brough <[Grace.Brough@leicester.gov.uk](mailto:Grace.Brough@leicester.gov.uk)>;  
publicsafety <[publicsafety@leicester.gov.uk](mailto:publicsafety@leicester.gov.uk)>; trading-standards  
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'alcohol@homeoffice.gov.uk' <[alcohol@homeoffice.gov.uk](mailto:alcohol@homeoffice.gov.uk)>; LicensingEnforcement  
<[LicensingEnforcement@leicester.gov.uk](mailto:LicensingEnforcement@leicester.gov.uk)>  
**Subject:** RE: Request to review licence: Natterjacks, 52A Braunstone Gate

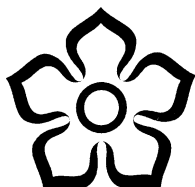
Hi Alistair,

Thank you for providing us with this information, it is really helpful towards our investigation for a Breach of Conditions. We currently have their hours of use at Mon – Sat 7.30am till midnight and 7.30 till 11pm on Sundays. It was helpful reading the report. I have served a Planning Contravention Notice, which allows us to ask them questions about the business. I will be in touch shortly about this, once I have a further update.

Kind regards  
Jessica Mistry

Planning, Compliance and Monitoring Team  
Leicester City Council  
Tel: 0116 454 3009  
Email: [planning.enforcement@leicester.gov.uk](mailto:planning.enforcement@leicester.gov.uk)  
Web: [www.leicester.gov.uk](http://www.leicester.gov.uk)





Leicester  
City Council

WARDS AFFECTED  
Castle

# Appendix D

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:**  
**Hearing under the Licensing Act 2003**

**24 August 2021**

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## **Application for a new premises licence Pride, Victoria Park**

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### **Report of the Director of Neighbourhood and Environmental Services**

#### **1. Purpose of Report**

- 1.1. This report provides information for Members about an application made under the Licensing Act 2003, to assist them in determining the outcome of that application.

#### **2. Determination to be made**

- 2.1. Having considered the application and representations, Members must consider whether to
- Grant the licence without modification
  - Grant the licence subject to conditions
  - Exclude from the licence any of the licensable activities
  - Refuse to accept the proposed premises supervisor
  - Reject the application

#### **3. Summary**

- 3.1 This report outlines an application for a new premises licence for Pride at Victoria Park and summarises the representations received. It also highlights the licensing objectives, the relevant parts of the guidance and regulations, and the pertinent sections of the Licensing Authority's Licensing Policy.

[illegible]

## 5. Application

- 5.1 An application was received on 13 July 2021 from Leicester Gay Pride Co Ltd for a new premises licence for Victoria Park. A copy of the application is attached at Appendix A.
- 5.2 The application is as follows:

Licensable activity	Proposed Hours
Live Music Recorded Music Anything similar to live/recorded music or dance Supply of Alcohol Opening hours	Saturday 12.00 – 21.00 <b>(since amended by the applicant to 12.00 – 20.00)</b>

Application has requested a condition that the licence can be used on one occasion each year, agreed in advance with the City Council & Police.

## 6. Steps to Promote the Licensing Objectives

- 6.1 The steps the applicant proposes to take to promote the licensing objectives are set out in the operating schedule (see section 18 of Appendix A).
- 6.2 In arriving at its decision on the application, the Licensing Authority's primary consideration must be the promotion of the licensing objectives.

## 7. Regulated entertainment

- 7.1 The Live Music Act 2012 and the Legislative Reform (Entertainment Licensing) Order 2014 amended the Licensing Act 2003 in relation to the provision of regulated entertainment. Certain entertainment does not require a licence subject to audience limits, between 08.00 and 23.00 hours each day.
- 7.2 The above exemptions may affect the application under consideration because conditions may not be imposed at this stage to control live or recorded music that is unregulated. However, if problems do occur as a result of that entertainment then conditions may be imposed to control such music in the future after a formal review.

## 8. Representation

- 8.1 Representations were received on 8 August 2021 from a member of the public and a local neighbourhood society. The representations relate to the prevention of public nuisance. The representees are concerned that the event will end after 20.00, with patrons lingering after that time and that there is no obvious noise plan in place. Both representees have indicated that they may be able to reach agreement with the applicant if their concerns were satisfactorily addressed. Copies of the representations are attached at Appendix B1 & B2.

- .8.2 The City Council Noise Team did not object to the application, however they have provided some information relating to their position regarding the event and the noise management plan. A copy of their email is attached at Appendix D, along with the noise management plan.

## **9. Conditions**

- 9.1 The conditions that are consistent with the operating schedule and an agreement that has taken place between the applicant and the City Council's Licensing Enforcement Team are attached at Appendix C.

## **10. Statutory Guidance**

- 10.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under section 182 of the Licensing Act 2003. The parts of the guidance that are particularly relevant in this case are as follows:

<b>Section</b>	<b>Heading</b>
1.2 – 1.5	Licensing objectives and aims
1.15 – 1.16	General Principles
1.17	Each application on its own merits
2.15 – 2.21	Public nuisance
8.41 – 8.49	Steps to promote the licensing objectives
9.11 – 9.12	Role of responsible authorities
9.13 – 9.19	Licensing Authorities acting as responsible authorities
9.31 – 9.41	Hearings
9.42 – 9.44	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions
10.10	Proportionality
10.13 - 10.15	Hours of trading
10.25 – 10.66	Mandatory conditions in relation to the supply of alcohol
13.10 – 13.11	Giving reasons for decisions
14.51 – 14.52	Licensing Hours
16.1 – 16.69	Regulated entertainment

## **11. Statement of Licensing Policy**

- 11.1 The relevant parts of the Licensing Authority's Statement of Licensing Policy are as follows:

<b>Section</b>	<b>Heading</b>
2	Fundamental Principles
5	Licensing Hours
9	Prevention of Public Nuisance
11.4 – 11.5	Planning
12	Duplication

13	Standardised conditions
17	Live Music, Dancing, Theatre, Circuses and Street Arts

## 12. Points for Clarification

12.1 The applicant and the parties making the representations have been asked to clarify certain points at the hearing, as follows:

*By the applicant*

1. Whether the applicant considers that the concerns outlined in the representations are valid, and if not why not?
2. In the light of the representations made, does the applicant wish to propose any additional steps for the promotion of the licensing objectives?

*By the parties making the representations*

1. Whether they have any additional information to support the representation they have made?
2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives?

## 13. Other Implications

OTHER IMPLICATIONS	YES/ NO	Paragraph/References Within Supporting information
Equal Opportunities	No	
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	
Corporate Parenting	No	
Health Inequalities Impact	No	

## 14. Background Papers – Local Government Act 1972

14.1 None

## 15. Consultations

- a. As this application was received electronically, the Licensing Authority was required to consult with the relevant responsible authorities as set out in the Licensing Act 2003.

**16. Report Author**

Lynsay Coupe  
Licensing Officer  
0116 454 3065  
Lynsay.coupe@leicester.gov.uk

<b>APPENDIX</b>	<b>CONTENT</b>
A	Application
B	Representations
C	Conditions consistent with application and agreement with Licensing Enforcement
D	Information from the Noise Team and noise management plan





**Leicester**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[licensing@leicester.gov.uk](mailto:licensing@leicester.gov.uk)  
 Telephone: +44 116 454 3040

\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name  If your business is registered, use its registered name.

VAT number   Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address    ☐ OS map reference    ☐ Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

**Confirm The Following**

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

Leicester Gay Pride.co.uk Ltd

**Details**

Registered number (where applicable)

06956827

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Director

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth

\* Nationality

Documents that demonstrate entitlement to work in the UK

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?

04 / 09 / 2021  
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /  
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Approx area of Victoria Park from Demontfort Hall entrance up to the first rugby pitches

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

---

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

---

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

---

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

---

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

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**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

**Standard Days And Timings**

MONDAY				
Start	<input type="text"/>	End	<input type="text"/>	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
Start	<input type="text"/>	End	<input type="text"/>	
TUESDAY				
Start	<input type="text"/>	End	<input type="text"/>	
Start	<input type="text"/>	End	<input type="text"/>	

Continued from previous page...

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors

☒ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Performances on main stage-will be amplified

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a one off event

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a one day event

Continued from previous page...

## Section 11 of 21

### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes

☐ No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☒ Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Performances on main stage-amplified

DJ tent-amplified

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a one day event

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a one day event

## Section 12 of 21

### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☐ Yes

☒ No

## Section 13 of 21

### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes

☐ No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.



Continued from previous page...

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

main stage acts/performances

Will this entertainment take place indoors or outdoors or both?

☐ Indoors ☒ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

main stage performances-music will be amplified

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a one day event

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a one day event

Continued from previous page...

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

☐ Yes

☒ No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

☒ Yes

☐ No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

*Continued from previous page...*

Will the sale of alcohol be for consumption:

- ☒ On the premises      ☐ Off the premises      ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a one day event

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a one day event

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

MARGARET

Family name

CAPES

Date of birth

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Personal Licence number  
(if known)

112255

Continued from previous page...

Issuing licensing authority  
(if known)

RUTLAND COUNTY COUNCIL

### PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

### Section 16 of 21

#### ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

### Section 17 of 21

#### HOURS PREMISES ARE OPEN TO THE PUBLIC

##### Standard Days And Timings

##### MONDAY

Start

End

Start

End

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

##### THURSDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

**\*\*NOTES EVENT ENDS AT 20.00 AND WE AIM TO GET EVERYONE OUT STRAIGHT AWAY**

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Only trading during hours agreed-site will be closed to the public outside these hours.  
We'd like to use this license one weekend each year in the summer. Dates to be agreed by council & police each year. This year being 4th September 2021.

b) The prevention of crime and disorder

Security staff and stewards, bag searches (no glass/sharps/drugs etc) and promotion of a safe place on website & literature including SIA registered door supervisors wearing bodycams and challenge 25 policy

c) Public safety

*Continued from previous page...*

Security staff and stewards, bag searches (no glass/sharps/drugs etc) and promotion of a safe place on website & literature including SIA registered door supervisors wearing bodycams and challenge 25 policy.  
also clearly marked EXIT & ENTRANCES on fencing around the site.

d) The prevention of public nuisance

Security staff and stewards, bag searches (no glass/sharps/drugs etc) and promotion of a safe place on website & literature including SIA registered door supervisors wearing bodycams and challenge 25 policy

e) The protection of children from harm

Security staff and stewards, bag searches (no glass/sharps/drugs etc) and promotion of a safe place on website & literature including SIA registered door supervisors wearing bodycams and challenge 25 policy-also lost children area clearly signposted on site & on site map.  
All staff with be trained on Underage Sale Prevention & a register of refused sales will be kept.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.



*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### **Section 20 of 21**

#### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Fees are dependent on the business rate band of the premises. Further information is provided at the link below: <https://www.leicester.gov.uk/business/licences-and-permits/entertainment-food-and-drink-licensing/beer-entertainment-and-late-night-refreshment/policy-and-guidance/>

\* Fee amount (£)

### ATTACHMENTS

### AUTHORITY POSTAL ADDRESS

#### Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

### DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☐

Ticking this box indicates you have read and understood the above declaration

**Continued from previous page...**

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/leicester/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**



and any premises licence to be granted or varied in respect of this application made by

LEICESTER PRIDE/MARTYN PARKER

-----  
[name of applicant]

concerning the supply of alcohol at

• VICTORIA PARK  
LEICESTER  
LE17RY

-----  
[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

112255

-----  
[insert personal licence number, if any]

Personal licence issuing authority

RUTLAND COUNTY COUNCIL 01572 722577

-----  
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

[Redacted signature]

Name (please print)

MARGARET CAPES

Date

13-7-2021

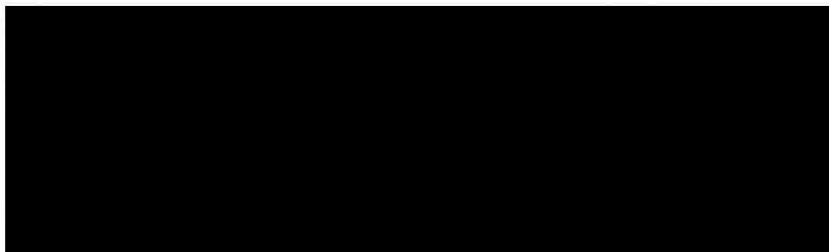
**NOTE**

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website [www.leicester.gov.uk](http://www.leicester.gov.uk)

**Consent of individual to being specified as premises supervisor**

I MARGARET MARY CAPES  
*[full name of prospective premises supervisor]*

of



*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENSE

*[type of application]*

by LEICESTER PRIDE/MARTYN PARKER

*[name of applicant]*

relating to a premises licence

*[number of existing licence, if any]*

for

VICTORIA PARK  
LEICS  
LE17RY

*[name and address of premises to which the application relates]*







---

**From** [REDACTED]  
**Sent:** 08 August 2021 20:26  
**To:** Licensing <Licensing@leicester.gov.uk>  
**Subject:** RE: Pride - Victoria park

Dear Lynsay

Below is my representation for the Premises Licence application for Pride on Victoria Park

This representation relates to all four licensing objectives, but especially prevention of public nuisance.

I don't object to the principle of an entertainment and alcohol licence for Pride on this park. In general such community events, open to all, are more welcome and appropriate for the park than commercial events.

But I have a number of specific concerns. If these can be addressed I would be happy to withdraw my objection.

- The section on Public Nuisance doesn't mention noise. It is worrying if the applicant doesn't recognise this as a potential (and in the past real) nuisance that can affect local residents. It is particularly important that not only the impact of this event is considered, but the cumulative impact from a number of large events that take place on the park. Controls are needed.
- For example I'd expect a condition that agreed to work with noise team to control music and PA levels and set limits so they don't create nuisance. This should include continuous monitoring and consideration of stage, DJ and fun-fair positions to minimise impact. It should also include recognition that if there are a large number of major events on the park and De Montfort Hall gardens in one particular year, then music levels may need to be lower because of the cumulative effect.
- Licensing activities are given as until 21 00 – whereas the text says event will finish at 20 00. Past experience of large events on the park strongly suggest that they need to finish by 20 00 or the nature of the event changes from a family one, attracting a different audience. The park is open and unfenced, enabling crowds to linger, which can be difficult to control, and has led to some events having to fence the whole park - an expensive option. I can understand wanting to licence opening hours a bit beyond event close time, and possibly background music as people leave. But serving alcohol should stop at 20 00, as should any performance of music, or the aim 'to get everyone out straightaway' will not be achieved.
- The area outlined in the plan doesn't appear to match with the description in the text. I think it's important to know just what is the area to be licensed in order that it can be managed/enforced as there will be large areas of the park that are not licensed.



---

**From:** [REDACTED]  
**Sent:** 08 August 2021 18:04  
**To:** Licensing <Licensing@leicester.gov.uk>  
**Cc:** Cllr Patrick Kitterick [REDACTED]  
**Subject:** RE: Leicester Pride, Victoria Park - premises licence application

Hi Licensing,

We're not objecting to the principle of a premises licence for the annual Leicester Pride event, but we do have a couple of specific objections:

1. Pride has previously finished at 20:00 (see copies of LCC Festivals notices attached). The current application says 'event ends at 20:00 and we aim to get everyone out straight away', but this will not be achievable if licensable activities, including the supply of alcohol, continue to 21:00. We know from past experience that the nature of large events on Victoria Park quickly changes from family-friendly to adult-oriented events, causing nuisance to residents and problems for the police if they continue beyond 20:00. This was part of the reason that LCC's own premises licence for Victoria Park (LEIPNA0080) includes the condition that 'any events involving more than 1999 people must finish by 20:00, with the exception of one event per year which shall finish at 22:00'.
2. There is no mention of noise under the prevention of public nuisance, which has been one of the main causes of nuisance to residents in the past. Among other stipulations, the Noise Council's Code of Practice (copy attached) states that for 'Other Urban and Rural Venues' such as Victoria Park, the Music Noise Level should not exceed 65 dB(A) over a 15 minute period at 1 metre from the façade of any noise sensitive premises for events held between the hours of 09:00 and 23:00, and this should be for a maximum of three concert days per year.

We suggest that:

1. All licensable activities should finish at 20:00, the same time as the event finishes.
2. Appropriate conditions be included to prevent noise nuisance.

If these concerns can be addressed we would be prepared to withdraw our objection.

Best regards,

[REDACTED]

## **Notification of Events on Victoria Park & De Montfort Hall Amphitheatre 2019**

If you have any queries regarding these festivals & events please don't hesitate to contact the numbers provided for the organisers.

If you wish to inform Leicester City Council of any event related concerns please call

**0116 454 1000** and you will be directed to the relevant department. Please be advised that event organisers have satisfied all compliance requirements related to their events through relevant departments.

For any enquiries regarding De Montfort Hall & Gardens events please email [dmh.office@leicester.gov.uk](mailto:dmh.office@leicester.gov.uk) or call 0116 2333111.

## **Festivals & Events on Victoria Park & De Montfort Hall Amphitheatre 2019**

DATE	EVENT	EVENT TIMINGS	ESTIMATED NO. OF VISITORS	STAGES / PA SYSTEMS	LICENSABLE ACTIVITY OR TRAFFIC / PARKING RESTRICTIONS
7 <sup>th</sup> March	Town and Gown 10k	09.15am – 12pm (set up 5am -, off site by 1pm)	500	N/A	???
24 <sup>th</sup> March	Fly Kites not Drones	12pm – 2pm (set up from 11am, off site by 3pm)	30	N/A	N/A
5 <sup>th</sup> May	Colour Blast Dash	09:00 – 13:00 (set up from 06:30, off site by 14:00)	900	1 x stage 1 x PA	Amplified PA
10 <sup>th</sup> May	Sunrise event	5.30am and 7am (set-up from 2pm, off site by 7.30pm)	500	N/A	N/A
17 <sup>th</sup> May – 2 <sup>nd</sup> June	Funfair	Set up from 16 <sup>th</sup> May, off site by 3 <sup>rd</sup> June		N/A	N/A
25 <sup>th</sup> May	Walk for Children of War	6pm – 9pm (set up from 12pm, off site by 10pm)	100	1 x PA	N/A
30 <sup>th</sup> May	The 8th Leicester City Summer 5k series	7.30pm – 9pm (Set up from 5pm, off site by 9pm)	50	N/A	N/A
31st May - 7th June (exact days TBC)	Eid Festival	09:00 – 16:00 (set up from 07:00)	10,000	1 x stage 1 x PA	Parking restrictions
1 <sup>st</sup> June	University of Leicester and England RFU O2 Touch Rugby Tournament	10am – 7pm (set up from 8am, off site by 9pm)	350	1 x PA	N/A
27 <sup>th</sup> June	The 8th Leicester City Summer 5k series	7.30pm – 9pm (Set up from 5pm, off site by 9pm)	50	N/A	N/A
7 <sup>th</sup> July	Race for Life	10:00 – 16:00 Set Up from 05:30 Off site by 18:00	5,000	1 x Stage 1 x PA	Amplified PA
22 <sup>nd</sup> July	Taste of Thailand	TBC	TBC	TBC	TBC
25 <sup>th</sup> July	The 8th	7.30pm – 9pm (Set up from	50	N/A	N/A

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	Leicester City Summer 5k series	5pm, off site by 9pm)			
3 <sup>rd</sup> August	Caribbean Carnival	12:00-20:00 Set-up from: 3 <sup>rd</sup> August Off site : 5 <sup>th</sup> August	25,000	1 x Stage 3 x PA	Amplified PA Licensed Bars Traffic & Parking Restrictions
10 <sup>th</sup> August	Fake Festival	12.30pm – 11pm (set up from 24h Off site 26 <sup>th</sup> at 4pm)	1200	1 x stage 1 x PA	
9 <sup>th</sup> – 14 <sup>th</sup> August	Eid Festival	09:00 – 16:00 (set up from 07:00)	15,000	1 x stage 1 x PA	Parking restrictions
14 <sup>th</sup> August	Children Centre Summer Activities	11am – 4pm (set up from 11am, off site by 4.30pm)	250	1 x PA	N/A
16 August	DMH Outdoor concert (Pop/Rock)	Set up 12 – 15 August Doors approx. 5pm End 11pm max.	Up to 5750	1 x stage 1 xPA	n/a
17 August	DMH Outdoor concert (Pop/Rock)	Set up 12 – 15 August Doors approx. 5pm End 11pm max.	Up to 5750	1 x stage 1 xPA	n/a
18 August	DMH Outdoor concert – Kaiser Chiefs + support	Set up 12 – 15 August Doors approx. 5pm End 11pm max.	Up to 5750	1 x stage 1 xPA	n/a
23 August	DMH Outdoor concert (Pop/Rock)	Set up 12 – 15 August Doors approx. 5pm End 11pm max.	Up to 5750	1 x stage 1 xPA	n/a
24 August	DMH Outdoor concert (Pop/Rock)	Set up 12 – 15 August Doors approx. 5pm End 11pm max.	Up to 5750	1 x stage 1 xPA	n/a
25 August	DMH Outdoor concert – Years & Years + support	Set up 12 – 15 August Doors approx. 5pm End 11pm max.	Up to 5750	1 x stage 1 xPA	n/a
26 August	DMH Outdoor concert (Classical)	Set up 12 – 15 August Doors approx. 5pm End 11pm max.	Up to 5750	1 x stage 1 xPA	n/a
29 <sup>th</sup> August	The 8th Leicester City Summer 5k series	7.30pm – 9pm (Set up from 5pm, off site by 9pm)	50	N/A	N/A
31 <sup>st</sup> August	Leicester Pride	13:00-20:00 Set-up from: Friday 30 <sup>th</sup> Off site by: 23:30 on 1 <sup>st</sup>	8,000	1 x Stage 1 x PA	Amplified PA Licensed Bars
14 <sup>th</sup> September	Raucous Races	12pm – 4pm (set up 7am, off site by 6pm)	700	N/A	N/A
4 <sup>th</sup> – 7 <sup>th</sup> October	Leicester Marathon	09:15 - 15:30 Set-up from: 09:00 14 <sup>th</sup> Oct Off site by: 18:00 26 <sup>th</sup> Oct	4,000	1 x PA	Amplified PA Traffic Restrictions in place
TBC	Circus	TBC	Up to 500 each show	1xmarquee 1 x PA	N/A
10 <sup>th</sup> November	Remembrance Sunday	08:30 – 12:30	2,000	1 x PA	Traffic restrictions in place

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## Notification of Events on Victoria Park & De Montfort Hall Amphitheatre 2020

If you have any queries regarding these festivals & events, please don't hesitate to contact the numbers provided for the organisers.

If you wish to inform Leicester City Council of any event related concerns, please call **0116 454 1000** and you will be directed to the relevant department or email [festivals@leicester.gov.uk](mailto:festivals@leicester.gov.uk)

For any enquiries regarding De Montfort Hall & Gardens events please email [dmh.office@leicester.gov.uk](mailto:dmh.office@leicester.gov.uk) or call 0116 2333111.

### Festivals & Events on Victoria Park 2020

DATE	EVENT	EVENT TIMINGS	ESTIMATED NO. OF VISITORS	STAGES / PA SYSTEMS	LICENSABLE ACTIVITY OR TRAFFIC / PARKING RESTRICTIONS	CURRENT STATUS
22 <sup>nd</sup> May – 31 <sup>st</sup> May	Billy Bates Funfair	Set Up: 17 <sup>th</sup> May onwards Event: 22 <sup>nd</sup> May – 31 <sup>st</sup> May, 1pm-9pm Derig: until 2 <sup>nd</sup> June	16,000	Music and noise from rides	N/A	Cancelled
23 <sup>rd</sup> / 24 <sup>th</sup> / 25 <sup>th</sup> May (1day)	Eid Festival	Set Up: 6am Event: 9am – 8pm	10,000	1 x stage 1 x PA	Parking restrictions	Cancelled
20 <sup>th</sup> June	Kasabian	Set up & Derig: 8 <sup>th</sup> – 29 <sup>th</sup> June Event: 3.30pm – 10.30pm	50000	1 x Stage 1 x PA	Amplified PA	
10 <sup>th</sup> July	Sunrise City 5k event	Set Up: 2am onwards Event: 5.30am and 7am Off site 7.30am	500	N/A	N/A	Cancelled, Back July 2021
12 <sup>th</sup> July	Race for Life	Set Up: from 05:30 Event: 10:00 – 16:00 Off site by: 18:00	5,000	1 x Stage 1 x PA	Amplified PA	
25 <sup>th</sup> /26 <sup>th</sup> July	Inner City World Cup	Set Up: 7am Event: 11am – 7pm Off site by: 8.30pm	500	1 x PA	Amplified PA	
1 <sup>st</sup> August	Caribbean Carnival	Set-up from: 3 <sup>rd</sup> August Event: 12:00-20:00 Off site : 5 <sup>th</sup> August	25,000	1 x Stage 3 x PA	Amplified PA Licensed Bars Traffic & Parking Restrictions	
8 <sup>th</sup> August	Fake Festival Indoor Marquee	Set Up: 7 <sup>th</sup> August Event: 12pm – 11pm Off site by: 10 <sup>th</sup> August	1200	1 x stage 1 x PA	Amplified PA Licensed Bars Traffic & Parking Restrictions	
9 <sup>th</sup> August	Asda Foundation Leicester 10k	9.30am-11.30am (RUN THROUGH ONLY)	2000	N/A	Traffic & Parking Restrictions	Cancelled Back 2021
29 <sup>th</sup> August	The Foam Run	Set Up: 4/5am Event: 11am – 2pm Off site: 5pm/6pm	1000	1 x PA 1 x Stage	Amplified PA	
5 <sup>th</sup> September	Leicester Pride	Set Up: 4 <sup>th</sup> September Event: 12pm – 8pm Off site: 7 <sup>th</sup> September	8,000	1 x Stage 1 x PA	Amplified PA Licensed Bars	

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11 <sup>th</sup> October	Leicester Marathon	Set-up from: 09:00 14 <sup>th</sup> Oct Event: 09:15 - 15:30 Off site by: 18:00 26 <sup>th</sup> Oct	5,000	1 x PA	Amplified PA Traffic Restrictions in place	
8 <sup>th</sup> November	Remembrance Service and Parade	08:30 – 12:30	2,000	1 x PA	Traffic restrictions in place	

### **Festivals & Events on De Montfort Hall Amphitheatre 2020**

DATE	EVENT	EVENT TIMINGS	ESTIMATED NO. OF VISITORS	STAGES / PA SYSTEMS	LICENSABLE ACTIVITY OR TRAFFIC / PARKING RESTRICTIONS	CURRENT STATUS
16 <sup>th</sup> August	A Midsummer Night's Dream. Outdoor theatre production.	5pm – 7pm	500	Non amplified	N/A	Cancelled
23 <sup>rd</sup> August	Little Women. Outdoor theatre production.	5pm – 7pm	500	Non amplified	N/A	Cancelled
30 <sup>th</sup> August	HMS Pinafore. Outdoor theatre production.	5pm – 7pm	500	Non amplified	N/A	Cancelled

Last updated 14/4/20

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# **Code of Practice on Environmental Noise Control at Concerts**

**THE NOISE COUNCIL**



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## **1.0 INTRODUCTION**

- 1.1 Large music events involving high powered amplification are held in sporting stadia, arenas, open air sites and within lightweight buildings. These events give pleasure to hundreds and in some cases thousands of people. However, the music from these events can cause disturbance to those living in the vicinity. The purpose of this code is to give guidance on how such disturbance or annoyance can be minimised.
- 1.2 This Code of Practice has been prepared by the Noise Council through a Working Party comprising specialists who are experienced in the particular problems that can arise with environmental noise control at concerts and similar music events. A list of members of the working party is shown in Appendix II and a list of technical papers providing some background data and more detailed information is given in Appendix I.
- 1.3 Various guidelines and criteria are described in this document covering a range of events from the single occasional concert to a full season. It is believed that compliance with the guidelines and the other advice given here will enable successful concerts to be held whilst keeping to a minimum the disturbance caused by noise. It is recognised, though, that full compliance with this code may not eliminate all complaints, and local factors may affect the likelihood of complaints.
- 1.4 This Code is not designed to address the question of environmental noise arising from discotheques, clubs and public houses, nor environmental noise affecting noise sensitive premises which are structurally attached to the venue.
- 1.5 This Code is designed to assist those planning a music event, those responsible for licensing such events and those responsible for enforcing the nuisance provisions of the Environmental Protection Act 1990 (England and Wales) and the Control of Pollution Act 1974 (Scotland). It addresses the environmental problem of noise from the performance and sound checks only. Other environmental impacts of concerts and the question of meeting the requirements of the Noise at Work Regulations 1989 and the guidance given in the Health and Safety Executive's Guide to Health, Safety and Welfare at Pop Concerts and similar events are beyond the scope of this document.
- 1.6 Compliance with this Code of Practice does not of itself confer immunity from legal obligations.
- 1.7 The Noise Council is keen to receive accounts of the practical application of the Code in order to improve and enhance its content.

## 2. DEFINITIONS

2.1 Background Noise Level:	The prevailing sound level at a location, measured in terms of the $L_{A90,T}$ on an equivalent day and at an equivalent time when no concert or sound checks are taking place.
dB(A):	The A-weighted sound pressure level whereby various frequency components of sound are weighted (equalised) to reflect the way the human ear responds to different frequencies.
Delay Tower:	An additional set of loudspeakers employed to provide a better spread of sound to the audience.
$L_{Aeq}$	The equivalent continuous noise level which at a given location and over a given period of time contains the same A-weighted sound energy as the actual fluctuating noise at the same location over the same period.
$L_{A90,T}$	The A-weighted sound pressure level exceeded for 90% of the Measuring period (T).
Mixer:	The location where the main sound system is controlled. As Well as ensuring the correct sound balance between the various performers, the overall level of sound for the audience is controlled at this location.
Music Event:	A concert or similar event where live or recorded music is performed by a solo or group of artists before an audience.
Music Noise:	The noise from the music and vocals during a concert or sound Checks and not affected by other local noise sources.
Music Noise Level (MNL):	The $L_{Aeq}$ of the music noise measured at a particular location.
Noise Consultant:	A person given responsibility by the organiser of the event for monitoring noise levels in accordance with the prevailing Conditions, and who has the ability and authority to make decisions and implement changes in noise level during the event.
Noise Monitoring Position:	The location of the microphone within the venue from which the level of sound is monitored and controlled. For outdoor venues, this location tends to be at the mixer.
Noise-sensitive Premises:	Includes premises used for residential purposes hospitals or similar institutions, education establishments (when in use), or places of worship (during recognised times and days of worship) or any premises used for any other purposes likely to be affected by the Music Noise.
Other Urban Venue:	An urban park or similar area which is not normally used for major organised events.
Rural Venue:	A park, open space or grounds of a country house in a rural area not normally used for major organised events.

Sound Engineer:	Person employed to control the sound quality of the music for the audience.
Urban Stadia or Arenas:	A regular venue for major sporting or similar events in an urban area.

### 3. GUIDELINES

- 3.1 The Music Noise Levels (MNL) when assessed at the prediction stage or measured during sound checks or concerts should not exceed the guidelines shown in Table 1 at 1 metre from the façade of any noise sensitive premises for events held between the hours of 09.00 and 23.00.

TABLE 1

Concert days per calendar year, per venue	Venue Category	Guideline
1 to 3	Urban Stadia or Arenas	The MNL should not exceed 75 dB(A) over a 15 minute period
1 to 3	Other Urban and Rural Venues	The MNL should not exceed 65 dB(A) over a 15 minute period
4 to 12	All Venues	The MNL should not exceed the background noise level by more than 15 dB(A) over a 15 minute period

#### Notes to Table 1

- The value used should be the arithmetic average of the hourly  $L_{A90}$  measured over the last four hours of the proposed music event or over the entire period of the proposed music event if scheduled to last for less than four hours.
  - There are many other issues which affect the acceptability of proposed concerts. This code is designed to address the environmental noise issue alone.
  - In locations where individuals may be affected by more than one venue, the impact of all the events should be considered.
  - For those venues where more than three events per calendar year are expected, the frequency and scheduling of the events will affect the level of disturbance. In particular, additional discharges can arise if events occur on more than three consecutive days without a reduction in the permitted MNL.
  - For indoor venues used for up to about 30 events per calendar year an MNL not exceeding the background noise by more than 5 dB(A) over a fifteen minute period is recommended for events finishing no later than 23.00 hours.
  - Account should be taken of the noise impact of other events at a venue. It may be appropriate to reduce the permitted noise from a concert if the other events are noisy.
  - For venues where just one event has been held on one day in any one year, it has been found possible to adopt a higher limit value without causing an unacceptable level of disturbance.
- 3.2 For events continuing or held between the hours 23.00 and 09.00 the music noise should not be audible within noise-sensitive premises with windows open in a typical manner for ventilation.

#### Notes to Guidelines 3.2

- The use of inaudibility as a guideline is not universally accepted as an appropriate method of control. References 6 & 7 (Appendix 1) set out the various issues. This guideline is proposed as there is insufficient evidence available to give more precise guidance.
- Control can be exercised in this situation by limiting the music noise so that it is just audible outside the noise sensitive premises. When that is achieved it can be assumed that the music noise is not audible inside the noise sensitive premises.

- 3.3 The nature of music events means that these guidelines are best used in the setting of limits prior to the event (see 4.0).
- 3.4 Assessment of noise in terms of dB(A) is very convenient but it can underestimate the intrusiveness of low frequency noise. Furthermore, low frequency noise can be very noticeable indoors. Thus, even if the dB(A) guideline is being met, unreasonable disturbance may be occurring because of the low frequency noise. With certain types of events, therefore, it may be necessary to set an additional criterion in terms of low frequency noise, or apply additional control conditions.

Notes to Guideline 3.4

- 1. It has been found that it is the frequency imbalance which causes disturbance. Consequently there is less of a problem from the low frequency content of the music noise near to an open air venue than further away.
- 2. Although no precise guidance is available the following may be found helpful (Ref.8): A level up to 70 dB in either of the 63 Hz or 125 Hz octave frequency band is satisfactory; a level of 80 dB or more in either of those octave frequency bands causes significant disturbance.
- 3.5 Complaints may occur simply because people some distance from the event can hear it and that, consequently, they feel the music must be loud even though the guidelines are being met. In fact topographical and climatic conditions can be such that the MNL is lower at locations nearer to the venue.
- 3.6 Although care has been taken to make these guidelines compatible with what occurs at existing venues, this may not be the case at every location. Where arrangements are satisfactory with either higher or lower noise levels than those contained in the guidelines, these limits should continue.
- 3.7 It has been found that if there has been good public relations at the planning stage between the event organisers and those living nearby, annoyance can be kept to a minimum.
- 3.8 The music noise level should be measured using an integrating-averaging sound level meter complying with type 2 or better of BS6698. The background noise level should be measured using a sound level meter complying with type 2 or better of BS5969. Time weighting F (fast response) should be used.
- 3.9 When measuring  $L_{Aeq}$  in order to determine the music noise level, care must be taken to avoid local noise sources influencing the result. When the local noise is intermittent, a series of short term  $L_{Aeq}$  measurements should be made of the music noise while the local source is absent or has subsided to typically low or mean minimum values. An average of these short term readings will give an estimate of the music noise level. A further option would be to measure the A-weighted sound pressure level on a sound level meter complying with type 2 or better of BS5969 with the time weighting set to S (slow response) when the music is loudest and not influenced by local noise. If the local source is continuous, make a measurement of the  $L_{Aeq}$  of the local source when the music is not occurring, and make a correction to the measured  $L_{Aeq}$  when the music is occurring to obtain an estimate of the music noise level.
- 3.10 The nature of many concerts requires the sound volume level to be increased during the event to enhance the performance. The prevailing noise control restrictions should be borne in mind so that the sound volume at the start of the event is not too high, hence allowing scope for an increase during the event.

- 3.11 Some concerts are accompanied by associated activities (eg fairgrounds) which can be noisy. These should be taken into account when setting the limit for the music noise level.
- 3.12 When monitoring the music noise level, the sound of the audience applause can be a significant contributor. It is not possible to address this issue precisely; instead it is recommended that any such effect be noted.

#### 4.0 **RECOMMENDED NOISE CONTROL PROCEDURE**

- 4.1 This procedure has been developed over several years and found to provide an effective means of addressing the problem of environmental noise control at events. The main features of the procedure are set out below and references are made to various technical papers which give more details.

##### **Planning**

- 4.2 Determine the sound propagation characteristics between the proposed venue and those living nearby who might be affected by noise, and carry out an appropriate background noise survey. This should be undertaken by a competent person who is experienced in noise propagation and control, particularly from music events.
- 4.3 Check the viability of the event against the relevant guideline levels. This is achieved by determining from 4.2 above the sound level experienced by the audience which would allow the guidelines to be met. Research shows that the music noise level in the audience by the mixer position at pop concerts is typically 100 dB(A), and that levels below 95 dB(A) will be unlikely to provide satisfactory entertainment for the audience.
- 4.4 Prospective licensees should give the local authority as much notice as possible of the proposed event especially if more than one event is planned during a calendar year.
- 4.5 The local authority should make use of licensing conditions and statutory powers to implement the procedures described in this Code of Practice. Examples of possible conditions are given in Appendix III.
- 4.6 The Noise Consultant should be appointed.

##### **Before the Event**

- 4.7 Install the loudspeaker system early enough to enable alignment and orientation to be optimised to minimise noise disturbance.
- 4.8 Carry out a sound test prior to each event to ascertain the maximum level that can prevail at the monitoring position to enable the guidelines to be met. This effectively calibrates the system, taking into account as far as possible prevailing weather conditions, and, for indoor events, the sound insulation of the venue.

##### **Notes to Guideline 4.8**

1. It should be remembered that the introduction of an audience to a venue increases the acoustic absorption present. This has the effect of reducing the sound level in the venue for a given amplifier setting compared with the sound test. This should be borne in mind when setting the limit levels.

##### **During the Event**

- 4.9 Advertise and operate an attended complaint telephone number through which noise complaints can be channelled. This will enable an immediate response to the complaints to be given and the Noise Consultant to judge whether or not any adjustment to the music noise level is needed.
- 4.10 Establish a communication network between all those involved in noise control. This should include the local police authority.

##### **Note to Guideline 4.10**



It is difficult to communicate effectively in noisy environments, especially in the vicinity of the mixer. It has been found helpful for those involved in the communication network to use head-sets with their two way radio systems.

- 4.11 Carry out noise monitoring within the venue at the noise monitoring position and at sample locations outside the venue throughout the event. If the event is employing one or more delay towers, additional noise monitoring may be needed inside the venue to control the sound output from them.
- 4.12 Although the limit value set at 4.8 above would be in terms of 15 minute  $L_{Aeq}$  useful control can be exercised by monitoring the  $L_{Aeq}$  over one minute periods. This enables an early warning to be obtained of possible breaches in the 15 minute limit. It is sometimes appropriate to set an additional control limit in terms of the one minute  $L_{Aeq}$  (typically some 2-3 dB(A) above the 15 minute value) and to use a level recorder display to assist the sound engineer in checking compliance with the limit. The Noise Consultant should advise the sound engineer of any breaches in the prescribed noise limit, to enable a reduction in level as appropriate. The sound engineer should also be advised of occasions when the limit has only just been met.

## Appendix I

### References

1. Noise Control Techniques and Guidelines for Open Air Concerts, J.E.T. Griffiths (ProcIOA, Vol. 7, Part 3, 1985)
2. A Noise Control Procedure for Open Air Pop Concerts, J.E.T. Griffiths, S.W. Turner and A.D. Wallis (ProcIOA, Vol 8, Part 4, 1986)
3. Noise Control in the Built Environment, edited by John Roberts and Diane Fairhall, Gower Technical, 1988 (Chapters 1, 2 and 3)
4. Environmental Noise Guidelines proposed for the new Health & Safety Executive Guide for Pop Concerts, J.E.T. Griffiths and A. Dove (ProcIOA, Vol 14, Part 5, 1992)
5. A Survey of Sound Levels at Pop Concerts, J.E.T. Griffiths (HSDE Contract Research Report No 35/1991)
6. Inaudibility – an Established Criterion, A.W.M. Somerville (ProcIOA, Vol 13, Part 8, 1991)
7. Noise Control at All-night Acid House Raves, K. Dibble (ProcIOA, Vol 13, Part 8, 1991)
8. A study of Low Frequency Sound from Pop Concerts, J.E.T. Griffiths, J. Staunton and S. Kamath (ProcIOA, Vol 15, Part 7, 1993)

## **Appendix II**

### **Noise Council Working Party Membership**

<b>S.W.Turner</b>	<b>Technical Director, TBV Science</b>
<b>A Somerville</b>	<b>Department of Environmental Health, City of Edinburgh District Council</b>
<b>A D Wallis</b>	<b>Cirrus Research Limited</b>
<b>J Bickerdike</b>	<b>Leeds Polytechnic</b>
<b>K Dibble</b>	<b>Ken Dibble Acoustics</b>
<b>J.E.T. Griffiths</b>	<b>Director, Travers Morgan Environment</b>
<b>S.S. Kamath</b>	<b>Director, Pollution &amp; Scientific, London Borough of Brent</b>
<b>J Sargent</b>	<b>Building Research Establishment</b>
<b>J Staunton</b>	<b>Associate, Travers Morgan Environment</b>

### Appendix III

#### Sample Conditions Concerning Environmental Noise Control at Concerts

- 1.0 The licensee shall appoint a suitably qualified and experienced noise control consultant, to the approval of the Licensing Authority, no later than ..... weeks prior to the event. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc on all matters relating to noise control prior to and during the event.
- 2.0 if not already carried out, the noise control consultant shall carry out a survey to determine the background noise levels (as defined by the Code of Practice on Environmental Noise Control at Concerts) at ..... Locations around the venue representative of the noise sensitive premises likely to experience the largest increase in noise/highest noise level as a result of the concert. The information obtained from this survey shall be made available to the licensing authority ..... weeks prior to the event.
- 3.0 A noise propagation test shall be undertaken at least ..... hours prior to the start of the event in order to set appropriate control limits at the sound mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music likely to be produced during the event.
- 4.0 The control limits set at the mixer position shall be adequate to ensure that Music Noise Level (MNL) shall not at any noise sensitive premises exceed ..... dB(A) over a 15 minute period/the background noise level by more than ..... dB(A) over a 15 minute period\* throughout the duration of the concert.
- 5.0 The control limited set at the mixer position shall be adequate to ensure that the MNL shall not at any noise sensitive premises exceed ..... dB(A) over a 15 minute period/the background noise level by more than ..... dB(A) over a 15 minute period\* throughout any rehearsal or sound check for the event.
- 6.0 The Licensee shall ensure that the promoter, sound system supplier and all individual sound engineers are informed of the sound control limits and that any instructions from the noise control consultant regarding noise levels shall be implemented.
- 7.0 The appointed noise control consultant shall continually monitor noise levels at the sound mixer position and advise the sound engineer accordingly to ensure that the noise limits are not exceeded. The Licensing Authority shall have access to the results of the noise monitoring at any time.
- 8.0 Rehearsals and sound checks are permitted only between the following hours:  
  
..... hrs to ..... hrs.
- 9.0 Music from the event is permitted only between the following hours:  
  
..... hrs to ..... hrs

Note: Suitable noise conditions should also be considered with respect to minimising noise exposure to the audience and people working at the event as advised in the HSE document "Guide to Health, Safety and Welfare at Pop Concerts and Similar Events".

## **The Noise Council**

The Noise Council was established by a group of professional bodies concerned with problems relating to noise and vibration in the community and industrial environments. Its aims and objectives are to promote and respond to issues relating to noise and vibration, and to make independent technical and scientific expertise available to international and national agencies, central and local government, commerce and industry.

The Founding Bodies are:

- The Chartered Institute of Environmental Health
- The Institute of Acoustics
- The Royal Environmental Health Institute of Scotland
- The Institute of Occupational Safety & Health



## CONDITIONS

<b>CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE</b>
Licence to be used one day per year, in the summer. Date to be agreed each year with Police and City Council
The licence holder shall ensure bag searches are carried out
The licence holder shall ensure there are security staff and stewards
The licence holder shall implement the Challenge 25 policy
The licence holder shall ensure a lost children area is provided
The licence holder shall have a noise management plan agreed in advance with the City Council
The licence holder shall ensure all staff are trained in underage sales prevention
The licence holder shall ensure a refusals register is kept
<b>CONDITIONS CONSISTENT WITH AGREEMENT WITH LICENSING ENFORCEMENT TEAM</b>
1) The licence is subject to permission being granted by the land/building/area owner for specific use of any event/s planned. This must be evidenced in writing upon request by the Licensing Authority. The Licence Holder will comply with any local policies or regulations that relate to that land/building/area.
2) The licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website <a href="http://www.leicester.gov.uk/licensing">www.leicester.gov.uk/licensing</a>
3) The licence is subject to the licence holder satisfying the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed within permission letter issued by the Local Authority. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, the licence is deemed null and void and all licensable activities will not be licensed.
4) The licence holder must submit a fully documented event management plan to the Festivals & Events team which must be completed within the agreed timelines. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team to achieve this and will be adhered to in full.
5) The Licensing Authority will consult with all the required authorities/agencies to ensure that all of the conditions are complied with in full and inform the licence holder if this is not the case which will require immediate compliance and if not the condition/s relating to deadlines will come into force.

6)	The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the event management plan or risk assessments would be those applicable.
7)	The licence holder will comply with all reasonable actions or steps directed by or an officer acting on behalf of the Licensing Authority.
8)	The licence holder will consult with the police in relation to any event/s where this licence will be in use
9)	The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
10)	The licence holder will complete any reasonable requests or instructions issued by the police in relation to the event/s.
11)	Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team and the Licensing Authority. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full
12)	Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
13)	The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained on the law with regards to age restricted sales, in particular what identification can be accepted and that this is properly documented.
14)	A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The authority must be satisfied with this assessment and that it will be adhered to in full
15)	The licence holder will take all reasonable steps in order to reduce the chances of any event causing a public nuisance.
16)	The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the local authority in consultation with partner agencies and detailed on the event management plan.
17)	The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of the relevant part of the local authority
18)	The licence holder will consult and comply with any required public safety actions directed by the relevant parts of the local authority.
19)	The licence holder will consult with the Traffic Management/Highways or relevant parts of the local authority if required and submit a management plan in relation to traffic/highways management. This must be to the satisfaction of the local authority and complied with in full.
20)	If alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the



entrance to the event and inside the event at all bar serverly arears where alcohol is being served or sold.
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21) A refusals log shall be in operation at each area where the sale of alcohol is being conducted. The refusals log shall be maintained throughout the event and be made available immediately to the police or Licensing Authority on request
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**From:** Chris White <Chris.White@leicester.gov.uk>  
**Sent:** 11 August 2021 18:16  
**To:** Deborah Bragg <Deborah.Bragg@leicester.gov.uk>  
**Subject:** FW: Noise Management plan

Hi Deborah,

Please find attached the noise action plan sent through from Craig Thorpe from PRIDE to our Festival and Events Team, this mainly looks a noise in relation to a working environment but also mentions about hourly monitoring of the noise levels. The report also states that the event will only run until 20.00 hours, I believe the applicant applied until 21.00 hours in case they run over slightly they would not then be in breach of their license.

The noise team has not put in a representation in for this application as the applicant has always been very complainant with all requests made by LCC at all the previous events. If there has ever been an issues with the noise due to changing parameters, such as the weather or wind direction, they have reacted to the situation quickly and reduced the sound level.

The PRIDE events team are very aware that they have a noise boundary level to comply with (as set out in the Code of Practice on Environmental Noise Control at Concerts) and the Noise and Pollution Control Team has monitored each event since 2014 to check they comply with this level. The Noise and Pollution Control team will again be monitoring at his year's event and will be onsite throughout.

I hope this goes someway to explain our decision, if you have any further questions please let me know.

Kind regards

*Chris White*  
*Pollution Control Officer*



**Leicester Pride Sat 4<sup>th</sup> September 2021**  
**Victoria Park Leicester Running Time 12:00 to 20:00**

Sound Monitoring Via Craig Thorpe and LCC Noise Team throughout the Event

**Part A** of this document provides a record of the Event Park Location

**Part B** of this document provides a record of noise measurements obtained for individual items of equipment or at specific locations. It is also essential to document the time individuals are exposed to particular noise levels, as risk assessment is based on overall noise exposure. A calculation of daily personal exposure to noise ( $L_{ep,d}$ ) is required;

**Part C** identifies controls which are required to minimise the risk of noise related ill-health. This section of the form must be completed locally by the person in charge of the workspace, with assistance from the noise surveyor and/or H&S office if required.

**Part D** of this document provides a record of the action plan to implement the necessary controls identified as part of the risk assessment. These controls must be brought to the attention of anyone who is exposed to the noise from the equipment surveyed.

The risk assessment should be reviewed if there is a change in the level of noise (e.g. due to equipment change) or the usage (e.g. increased exposure time).

#### Part A - Survey parameters

Location	Nearest Residential House Victoria Park Leic
Date and time of Event	Saturday 4 <sup>th</sup> September 2021 midday until 20:00
Survey carried out by	<b>Craig Thorpe</b> (Leicester Pride)
Other persons present	Event Manager Leicester Pride Simon Harrison
Reason for Checks	L.C.C. Events
Equipment used	PA Systems x 2 (Main Stage & DJ Tent,
Test run time	11:30AM <b>NOT BEFORE</b>
Date of calibration	Sound Meter Cal on <b>T.B.A.</b>

All measurements are taken at the location where an operator would typically stand and at a suitable head height.

#### **Actions:**

1. Supply ear plugs for Security and Stewards working in front of stage and in and around DJ Tent,

2. Displayed Warning Signs ( High Noise Levels) Front of Stage and on entrance to DJ DJ Tent.

## Part B – Noise exposure

Ref N°	Noise survey data				Exposure		
	Location/Item of Equipment	Noise level (LAeq)*	L <sub>Cpeak</sub> *	LCeq* (plus noise type if applicable)	Exposure time	Exposure Points see HSE calculator	Equivalent L <sub>ep,d</sub> for this location / item of equipment
1	Main Stage	98db			8 Hrs		
2	DJ Stage/Dance Tent	95db			8 Hrs		
3							
4							
5							
6							
7							
8							

**Cumulative L<sub>ep,d</sub> for exposure to multiple noise sources**

Who is exposed to this noise risk? [Public & Leicester Pride Staff](#)

Are any of these individuals known to have pre-existing susceptibility to noise? **no**

\*LAeq and LCpeak measurements are required to help decide on the level of risk and what control measures are required.

\*LCeq is not required when determining risk. However, if hearing protection is one of the control measures recommended following risk assessment, LCeq will be needed to determine whether the chosen protection is suitable, using the formula **L'A = LCeq – SNR + 4**

( L'A is the actual level of sound at the ear when hearing protection is in use and needs to be between 70dB and 80dB; SNR is Single Number Rating, this is provided by the manufacturer)

\*Noise type (High, Medium or Low frequency) is only required for noise with a peak pressure (LCpeak) greater than 135dB(C); again, this is needed to assess whether hearing protection is suitable.

## Part C Control measures

	Control measures	Yes	No
1	Is hearing protection mandatory – i.e. hearing protection zones must be marked?	yes	
2	Is hearing protection recommended?	yes	
3	Can the noise source be eliminated ?		no
4	Is additional maintenance required to reduce noise levels e.g. by lubrication, tightening, cleaning etc of equipment? (Reassess noise level after maintenance work is complete)		no
5	Can the equipment be modified to reduce noise at source e.g. damping, silencer, baffles?		no
6	Can inherently quieter components be selected e.g. slotted circular saw blades on woodworking equipment or quieter fans? (Reassess after replacement)		no
7	Can the equipment be isolated i.e. removed to another location away from people at work?		no
8	Can the equipment be enclosed?		no
9	Is a noise refuge area needed?		no
10	Can absorptive material be used to deaden noise in the workspace ?		no
11	Do staff need training or information on the noise risks?	yes	
12	Is health surveillance required ?– (for all with $L_{ep,d}$ in excess of 85 dB)	yes	

### Explanatory Notes

**Lower Exposure Action Value** – 80dB(A) (personal exposure averaged over a day) or 135 dB(C) Peak sound pressure.

**Upper Exposure Action Value** – 85dB(A) (personal exposure averaged over a day) or 137 dB(C) Peak Sound pressure).

**Hearing Protection zone** - Any area where noise levels exceed the Upper Exposure Action Value must be designated as 'Hearing Protection Zones' and marked with appropriate signage. Within these areas, wearing of hearing protection will be compulsory, even though exposure may only be for short periods of time.

**Hearing protection** Hearing protection can be used as an additional measure once noise has been reduced as far as is reasonably practicable by other means; or as an interim measure pending noise reduction. It must not be used as the sole method of protection if personal noise exposures exceed the upper action value (85dB). Hearing protection provided must be suitable for the levels and type of noise individuals are exposed to. Hearing protection should be made available on request if noise exceeds the lower action value (80dB)

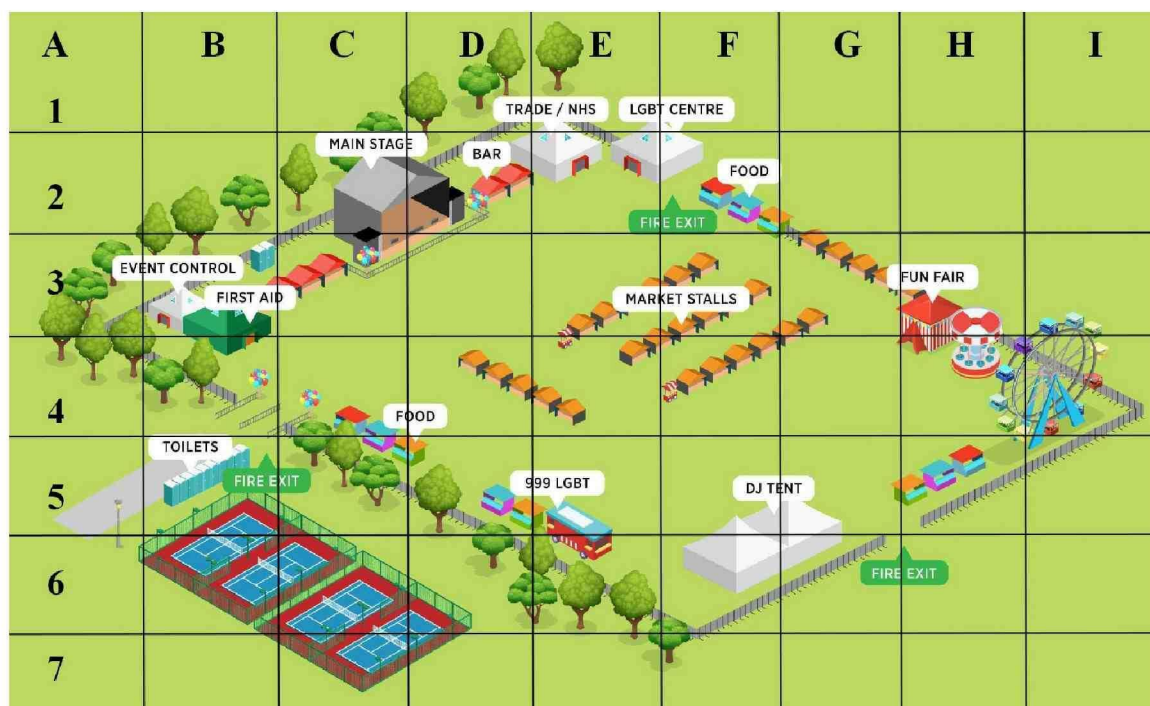
**Health Surveillance** is required for those who are exposed at an  $L_{ep,d}$  of 85dBA or above. It should also be provided for those exposed at an  $L_{ep,d}$  of 80dBA who are known to be vulnerable to noise related hearing loss.

**Part D Action Plan (Victoria Park Festival Site)**

Action Required	Who by	Due date	Action completed
<p><b>No Music from Stage or DJ Tent Before 12:00 Noon</b> (Only Sound Check after 11:30 Allowed)</p> <p><b>Sound Level Check at 12:00</b></p> <p><u>Hourly Checks on the Day of Event</u> 04/09/2021 from 11:00 – 20:00</p> <p><b>Sound from Main Stage</b></p> <p><b>Sound from DJ Tent Run End Time 19:00</b></p> <p><b>Sound Monitoring on day of event by Craig Thorpe</b> email c [REDACTED]</p> <p><b>TOTAL SOUND CHECK FROM 4 POINTS AS PER L.C.C. REQUIREMENTS – HOURLY</b></p> <p><b>FULL LOG REPORT AFTER THE EVENT</b></p>	Craig Thorpe		

**Site Plan 2021**


**See list after Plan**



**Main Stage - Grid Ref C2**

**DJ Tent - Grid Ref F6**

**Risk Assessor:**

Name	<b>Craig Thorpe</b> Safety & Security Manager Leicester Pride 2021  Craig Thorpe	Signature	
Job title	H&S Officer (Leicester Pride)	Date	01/08/2021

		Review	080821 Doc 004
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		date	
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### Log of Reading

**Time      Zone 1      Zone 2      Comments / Actions**

Sound Mointoring by Craig Thorpe

Enter reading every hour on the day of the event   HERE

12:00  
13:00  
14:00  
15:00  
16:00  
17:00  
18:00  
19:00

